

# Public Document Pack

Mid Devon District Council

## Environment Policy Development Group

Tuesday, 5 September 2017 at 2.00 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Tuesday, 7 November 2017 at 2.00 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr R F Radford  
Cllr D R Coren  
Cllr Mrs C P Daw  
Cllr R Evans  
Cllr Mrs E J Slade  
Cllr J D Squire  
Cllr R Wright  
Cllr F W Letch

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

**1 Apologies and substitute Members**

To receive any apologies for absence and notices of appointment of substitute Members (if any).

**2 Public Question Time**

To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.

**3 Minutes of the Previous Meeting (Pages 5 - 16)**

To approve as a correct record the minutes of the last meeting.

**4 Chairman's Announcements**

To receive any announcements that the Chairman may wish to make.

**5 Grass Cutting (Pages 17 - 36)**

To receive a report from the Director of Operations setting out Devon County Council Highway's grass cutting arrangements for verges as delivered by Mid Devon District Council and subsidised by the Parish and Town Councils.

## 6 **Motions from Council**

At the last meeting of the Group Cllr Mrs J Roach agreed that this Motion be deferred to the following meeting in order that enquiries could be made.

### Motion 538 (Cllr Mrs J Roach – 1 June 2017)

Mid Devon District Council is concerned that the present level of grass cutting across the district is the subject of much criticism.

The Mid Devon District Council therefore resolves to urgently review;

1. Whether the budget is sufficient and if it isn't to put forward a request to Council for a supplementary budget to meet the cost of providing an effective service.

2. If it is impossible to provide extra funding the the Council should consider asset transfers to Parish Councils and/or individuals.

Taxpayers are now facing the second year of a grass cutting regime which leaves the grass uncut for long periods.

***Please note: Having considered the above Motion the Policy Development Group are asked to consider whether this Motion should either be supported or rejected. This decision will be referred back to full Council on 30 August 2017.***

## 7 **Parks and Open Spaces 10-year Management Plans and Design Principles**

To receive a verbal update from the Director of Operations regarding a report that was discussed at the previous meeting regarding potential landscape design principles for parks and open spaces.

At the last meeting of the Group Members resolved to ask the Community PDG to review the report giving consideration to health and wellbeing. Members of that PDG resolved that the Environment PDG be asked to ensure that the Parks and Open Spaces 10 Year Management Plan be clear that:

- a) Play areas must be fenced when necessary for health and safety reasons, as the health, safety and wellbeing of children was of paramount importance:
- b) Play England criteria be used;

- c) When work was undertaken to remove fences or other items such as benches, the work must be undertaken safely and no hazards left:
- d) That communication and clear consultation must take place with all parties being updated.

**8 Waste and Recycling Regular Update**

To receive a verbal update regarding Waste and Recycling Services – including an update on developing the waste transfer station with Devon County Council.

**9 Performance and Risk (Pages 37 - 44)**

To provide Members with an update on performance against the corporate plan and local service targets for 2017-18 as well as providing an update on the key business risks.

**10 Financial Monitoring (Pages 45 - 62)**

To receive a report from the Director of Finance, Assets & Resources presenting a financial update in respect of the income and expenditure so far in the year.

**11 Identification of Items for Future Meetings**

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Review of Bereavement Services  
District Officer Discretionary Time update  
Performance and Risk  
Financial Monitoring  
Grass cutting and the HRA

**Stephen Walford**  
Chief Executive  
Monday, 28 August 2017

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting

and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

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If you would like a copy of the Agenda in another format (for example in large print) please contact Julia Stuckey on:

Tel: 01884 234209

E-Mail: [jstuckey@middevon.gov.uk](mailto:jstuckey@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.

## MID DEVON DISTRICT COUNCIL

**MINUTES** of a **MEETING** of the **ENVIRONMENT POLICY DEVELOPMENT GROUP**  
held on 11 July 2017 at 2.00 pm

### **Present**

#### **Councillors**

R F Radford (Chairman)  
D R Coren, Mrs G Doe, F W Letch,  
Mrs E J Slade, J D Squire and R Wright

### **Apologies**

#### **Councillor(s)**

R Evans and J L Smith

### **Also Present**

#### **Councillor(s)**

K Busch, Mrs J Roach, R L Stanley and Mrs N Woollatt

### **Also Present**

#### **Officer(s):**

Andrew Jarrett (Director of Finance, Assets and Resources), Andrew Pritchard (Director of Operations), Stuart Noyce (Waste and Transport Manager), Joe Scully (Operations Manager), Catherine Yandle (Internal Audit Team Leader) and Julia Stuckey (Member Services Officer)

## 10 **APOLOGIES AND SUBSTITUTE MEMBERS**

Apologies were received from Cllr R Evans who was substituted by Cllr Mrs G Doe and from Cllr J L Smith.

## 11 **PUBLIC QUESTION TIME**

Mr Mark Hiscock, representing local residents and referring to item 7 on the agenda asked why is the 10 year plan being presented to you today as a discussion document and not as a report seeking the Committee to recommend adoption as was originally planned? Does this mean that the 10 year plan can be deferred for a decision until the overwhelming objections and protests have been forgotten?

Why is the 10 year plan allowing all dogs in the future to mix with young children when for decades the children have been able to play in a safe and secure dog free environment?

Why is the 10 year plan allowing dogs to toilet in areas designated for young children when for decades dogs have been physically prohibited?

Why is the 10 year plan ignoring the medical risks associated with young children coming into close contact with dog and fox faeces? Nothing has changed in the dangers of contracting Toxocariasis, E.coli and Hepatitis.

Why is the 10 year plan ignoring the statistics that dog bites and attacks have increased by 76% over the last decade?

Why is the 10 year plan ignoring the fact that paedophiles are attracted to open young children play areas and parks? It is quite rare for such a person to enter a fully fenced enclosed area as they are restricted in law (if on the sex offenders register) to be found in such places. However, open spaces are intended for use by all persons and not just young children in particular.

Why is the 10 year plan ignoring the fact that since the introduction of fully fenced young children play parks, paedophilia activity in them has become rare? I suggest that if the fences come down the prevention of that crime will be lost.

The 10 year plan claims that it will encourage freedom for children but why is it ignoring the fears of parents and carers that partially fenced young children's play parks will have the complete opposite effect? In fully fenced young children's play parks the children are contained in a safe and secure environment to run, play, roam and experiment in without very close supervision by their carer's. Partially fenced young children's play parks require very close supervision so as to prevent the children from running off or being approached by strange dogs or people.

Is the committee aware that Mr Scully and I had a conversation in February 2017 where he claimed that the 10 year plan was solely being introduced to make savings in the Council budget? How much expenditure is projected to be saved over the next 10 years with the plan (including the funding for the removal of unsuitable old fences) compared to the expenditure of repairing and renewing all the existing fences?

Why has Mr Scully been allowed to implement the 10 year plan at the River Drive, Cullompton young children's play park as the plan is here before you today for discussion and it was not policy in February 2017?

Is the committee aware that Mr Scully sanctioned the removal of two sides of the fully fenced four sided River Drive young children's play park because it was deemed to be beyond economical repair? He refused to repair or replace the two sides of the fence under the 10 year plan although it was not Council policy in February 2017.

Is the committee aware that since the very popular River Drive young children's play park has become partially fenced the users and carer's have drifted away from using it? This may also occur at all the other MDDC parks if the 10 year plan is implemented.

From enquiries made by myself the main reasons for the lack of use at the play park since being partially fenced are:

- a) People do not like strange dogs mixing with their children in case something untoward happens.
- b) People are not happy with dog's toileting in amongst the play equipment (whether picked up or not).
- c) The carers have to be in close supervision of the younger children because it is now easy for them to run off out of the park into danger. The two imaginary fences in the park do not work!!! I have tried to explain to my 3 year old grandson not to go past them but he looks at me and runs.
- d) The carers know that they must supervise their children, but by being so close to them all the time the children are being denied their freedom. This is the exact opposite to what the open space plan is claiming.

e) Carers with two children (one walking and one not) state that the open space puts them in the position of which child do they leave and which one do they run after. At least with a full fence the children cannot 'escape'.

Is the committee aware of the following facts relating to young children's play park's

a) Official figures from NHS England in 2016 showed that 7,227 hospital admissions were made for dog attacks, compared with 4,110 in 2006, with under-10s the most likely to be admitted.

b) Children aged under 10 were most likely to be admitted to hospital after being attacked by a dog, with 1,159 requiring inpatient treatment.

c) Many organisations including ROSPA are now recommending that play parks for the 10 year olds and under ought to be fenced. The fencing creates a safe environment for the children to play in and that the adults are confident there are no hidden dangers.

d) By removing the fences it is increasing the danger and putting the children in contact with loose dogs that appear to be biting more frequently.

e) The 10 year open spaces plan is not new as it has been tried in many parts of the western world and has been rejected by councils, parents and carers alike.

Is the committee aware of a well published recent case of a U turn in open spaces in Christchurch, Dorset where the council refurbished it's very popular community young children's play park. The local council spent a total of £50,000 on refurbishment, but decided to demolish and not replace the parks full fencing. The council came under so much pressure and protest from the public that the council had to make extra plans to erect a full fence costing £10,000's.

Can MDDC afford to make such expensive mistakes on their play parks if it goes with the new 10 year plan?

The Director of Operations explained that in the first instance the paper had been put forward for discussion, in order that policy could be developed.

With regard to questions 6 and 7 concerning paedophiles the Director informed Mr Hiscock that he could reassure the local community that he had made contact with serving Police Officers both locally and nationally and had found that the comments made were not supported from either a policing or community safety aspect. They may be Mr Hiscock's views but they were not supported by current serving officers.

Cllr Barry Warren of Willand Parish Council asked how many people were on the Sex Offenders Register in the area. The Director of Operations responded that he did not consider this question to be appropriate and that precautions were in place, he informed Mr Warren that he considered it unnecessary to scaremonger in this way.

Cllr Warren then said referring to item 7 on the agenda that un-fencing play areas were referred to at paragraph 7.2.2 and repair would appear to be a last resort as per paragraph 7.2.3.

Paragraph 8.2 refers to a 156 page document "Play England – Making Space for Play" and paragraph 8.3 uses the words 'Fenced play areas are no longer considered best practice in play design; clearly there may be circumstances when retaining fencing is appropriate, yet the clear direction of travel is to provide unfenced play areas where there is less reliance on traditional play furniture'.

Have members had the opportunity of studying Making Space for Play in detail? Some of the research quoted is 10 years old. I have been unable to find words to mirror the aforementioned officer assertion.

On page 28 it says 'that the play environment should not be dictated or reduced by concerns about maintenance'.

On page 32 it says 'It is important to think carefully about the use of fencing, which is often installed partly to keep out dogs. Parents with young children may value fencing around play areas, but older children may be discouraged from usage, and assume that the fenced area is not for them'

Page 68 contains a section on Boundaries and Fencing and the first paragraph deals with factors which may not make fencing a good option. The second paragraph states 'on the other hand although there is no legal requirement or recommendation for fencing in industry standards, a barrier may sometimes be desirable. Parents and carers – especially of younger children – may appreciate the sense of security which a fenced boundary creates to keep their children safe from straying outside the play space or from dogs.'

Reference is made to 'industry standards' – Do Members put any great value on industry standards when it comes to the safety of our children and their protection from potential harm?

I suspect that there may be some residents of high rise flats who may have some views on 'industry standards' in relation to cladding!

We have been told that there is no policy to remove fencing from around play areas in Mid Devon in spite of it having happened.

Will Members please give real thought to refusing to adopt this section of the report and to have fencing repaired or reinstated rather than removed on what is only a cost cutting exercise?

Any decisions should only be taken after meaningful and honest consultation with the local residents who know their area. It only takes one child to wander off, be attacked by a dog or abducted to negate all the cost cutting on a few yards of fencing.

Alderman M A Lucas, referring to item 6 on the agenda highlighted that there may be a clash with agenda item 7 regarding the enclosure of primary age play-grounds as within the report there was a reference to reducing enclosures within play areas and this needed clarification.

Alderman M A Lucas, referring to item 7 on the agenda then asked if the Group would consider widening the scope of the plan to include Parish Councils, whom in my view should be included, based on the fact that certain parties within those Parishes may have land suitable for future ecological improvement, such as church yards and village halls. I ask that MDDC accept the principles contained within this report as a lead in ensuring that any future ecological requirements deemed necessary will be in place and able to manage requests. My own feeling is that



MDDC should take a lead in progressing ecological improvements throughout the district, we as a people, are at a cross roads when it comes to the planet's future and every step to improve our current situation should be made and taken. We are the guardians of the future generations to come and need to take a lead to ensure that they have a heritage.

I would like to pass congratulations to all of the teams involved regarding the introduction of wild flowers to our roundabouts and parks.

The Chairman indicated that those questions that could be answered today would be at the agenda item and those that could not be answered today would be answered in writing.

## **12 MINUTES OF THE PREVIOUS MEETING**

The Minutes of the last meeting were approved as a true record and signed by the Chairman.

## **13 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman informed the Group that as agenda item 7 may involve discussion that could inform members and aid decision making regarding the Motion at agenda item 6 he intended to take item 7 before agenda item 6.

## **14 COMMUNITY ENGAGEMENT PROJECT**

The Group received a presentation \* from officers from Devon County Council and Resource Futures.

The Officer from Devon County Council updated Members on the Waste and Recycling Advisor Contract. This contract had been agreed by the Devon Authorities Strategic Waste Committee, of which Mid Devon was a member. The contract funded 3 advisors who worked in all districts within Devon and Torbay. Approximately 10 weeks per year would be spent in Mid Devon, checking contamination, visiting low recycling households, running a social media campaign.

The Officer also outlined the Community Engagement Project which was based on an Oxfordshire initiative and was funded by Devon County Council. Its aim was to identify new and innovative ways to reduce waste and increase levels of reuse, recycling and composting by targeted communities. Tiverton had been selected as a target community for this initiative and work had been undertaken to hold a number of community vents to promote sustainable waste management such as repair cafes, community swap events and group networking events.

The officer from Resource Futures outlined the work being undertaken with Community Action Groups in Tiverton and explained their aims. A number of groups had been set up such as Grubs Up, the Tiverton Repair Cafe and Food Champions.

Discussion took place regarding:

- Communal waste collection points and the difficulty in identifying offenders;

- Areas to be targeted had been identified by crews and enforcement officers;
- Houses of multiple occupation and how site visits by officers could help with storage issues;
- The Waste Transfer Station at Carlu Close was due to open in September and from that date the amount of waste sent to Exeter for incineration would increase with waste to landfill ultimately ceasing;
- An analysis of bin contents that had taken place in 2012 and would be undertaken again to indicate what materials should be focused on;
- Tiverton was the main focus for the Community Engagement Project but good practice was being shared with neighbouring areas.
- Educational work with schools was ongoing.

The Chairman thanked the visitors for their presentations.

Note: - \* Presentations attached to Minutes.

## 15 **PARKS AND OPEN SPACES 10-YEAR MANAGEMENT PLANS AND DESIGN PRINCIPLES**

The Group had before it a report \* from the Director of Operations inviting Members to discuss potential landscape design principles for parks and open spaces.

The officer introduced the report, explaining that his intention was to bring forward a different way of approaching the management of open spaces over the coming years. The paper was intended as a means to start discussion and set out the framework for this to happen. The officer highlighted that all open spaces were subtly different and it was necessary to put some guidelines in place so that consistency was used, whilst allowing for these differences.

The officer worked through the report and discussion took place regarding:

- The importance of consultation prior to works taking place;
- The importance of the Ward Member being informed prior to work starting;
- The natural environment and the length of time it took to establish;
- Compliments on the wild flower beds that had been sown in the District on roundabouts and in parks;
- The need to have a rolling plan to enable and budget over a period of time;
- Shrub bed maintenance and the fact that they needed attention with an aim to move towards long term sustainable planting;

- Tree stock and the fact that there was a tree specialist and a dedicated tree gang within the Grounds Maintenance team;
- The built environment and a proposal to consider remove, reduce and repair as a hierarchy of questions to be used when responding to maintenance requirements;
- The need to consider facilities that needed to be provided as well as cost savings;
- A potential £400k unbudgeted cost to fence all play areas within the District.
- Cemetery work was required to ensure safety with regards to health and safety.

The officer informed Members that he considered play areas had an impact on the health and wellbeing of children and that this should be the primary decider when looking at future development. The Community PDG had specific responsibilities for health and wellbeing and it was therefore **RESOLVED** that the Community PDG be asked to discuss the paper with regard to the health and wellbeing of families using open spaces, in particular section 8 concerning play areas. The Group would debate the matter again at its meeting on 5 September and would take the views of the Community PDG into consideration when doing so.

Note: Report \* previously circulated and attached to Minutes.

## 16 MOTIONS FROM COUNCIL

The following Motion had been forwarded to PDG for consideration:

### Motion 537 (Cllr Mrs N Woollatt – 25 May 2017)

That this council should adopt a policy of ensuring that play areas in the district that contain play equipment aimed at pre-school or primary school age children are enclosed to facilitate the health and safety of its young users.

Cllr Mrs Woollatt said ‘this Motion came about following the removal, in my ward, of two sides of a play area, leaving the area with equipment for primary age and under children no longer enclosed. Officers stated that they removed the fence because it was no longer safe and was beyond repair (it was a wooden post and chain link type fence). Officers told residents who complained that it would not be replaced as it was policy to open up play areas.

There is in fact currently no policy in place to such effect but as I discovered from talking to officers there is a proposal at item 7 on this agenda. However, you are not being asked to make a decision, just discuss, so even after your discussion of the 10 year plan there will still be no policy.

As officers seem to already be working in line with the principles suggested in the 10 year plan I think it is important that we give direction as to what we as a Council wish to see in relation to this particular issue.

I have received numerous complaints about the removal of the fencing at Culm Lea. There have been reports of dog fouling and people exercising their dogs in the play area which is not fair to the children using the area. Ball games are now a problem as children can be a nuisance in their own play area when their ball runs into the front gardens of adjacent housing, probably a matter of time before it's a window.

This play area is a short dash to the busy A373 and in the other direction access to the gate through to an open space containing the river Culm, known locally as Highbanks. It is aptly named. Which child do you look after if you have two and they go in different directions? What happens whilst your back is turned when one child falls off the swing and has your attention? We all know what mischief little ones can get up to when our back is turned, at least in an enclosed play area they are safe. Some people have stopped using this play area because it is no longer enclosed.

The Play England report suggests increasing play value by opening up play areas in suitable locations. Whilst that may be true for older children who need less supervision, for younger children such play areas result in less freedom for them as carers will need to more carefully supervise them. Carers, parents and grandparents cannot relax as they need to remain hypervigilant.

Sadly it is clear from the report at item 7 that the motives behind the proposal not to replace fencing which has come to the end of its life is more about money than improving play value. Is it acceptable to compromise the safety of our young children to manage budgets? For that reason and the other problems which have occurred following this approach at Culm Lea I consider any play area containing equipment for pre-school and primary age children should be enclosed, I therefore ask the Committee to support my motion and recommend to the Council that the policy I propose is adopted. I have received emails of support from Sampford Peverell Parish Council and residents from Willand."

Discussion took place regarding:

- Other play areas in the District that were not fenced;
- The differing requirements depending on the age of the children using the play area;
- Whether or not it was appropriate to consider fencing areas not currently fenced or whether it would be better to propose that existing areas with fencing were kept and new play areas were fenced;
- Section 106 monies that were in place to bring forward design for the Culm Lea play area, meaning that the Culm Lea issue had been addressed;
- The fact that the Group had already asked the Community PDG for their views on this matter.

Following discussion Cllr Woollatt agreed to amend her Motion to say that 'this council should adopt a policy of ensuring that play areas in the district that contain play equipment aimed at pre-school or primary school age children **and are currently enclosed remain enclosed and that new facilities be enclosed**, to facilitate the health and safety of its young users.'

It was **RECOMMENDED** to Council that Motion 537 not be supported.

(Proposed by the Chairman)

- Note: - (i) A proposal to support the Motion was not supported.
- (ii) Cllrs Letch and Wright asked that their vote in support of the Motion be recorded.
- (ii) A request from the Chairman that Cllr Woollatt defer her Motion until such time that the Community PDG had discussed the Parks and Open Spaces Plan was declined.

#### Motion 538 (Cllr Mrs J Roach – 1 June 2017)

Mid Devon District Council is concerned that the present level of grass cutting across the district is the subject of much criticism.

That Mid Devon District Council therefore resolves to urgently review;

1. Whether the budget is sufficient and if it isn't to put forward a request to Council for a supplementary budget to meet the cost of providing an effective service.
2. If it is impossible to provide extra funding the Council should consider asset transfers to Parish Councils and/or individuals. Taxpayers are now facing the second year of a grass cutting regime which leaves the grass uncut for long periods.

Cllr Roach explained that she had put this Motion forward because every time she went out and about in her local area she was approached by members of the public who wanted to complain about the grass and the lack of cutting. It was now July and only two cuts had taken place in Silverton. On communal land which was used by dog walkers there was a problem with ticks and picking up dogs mess in the long grass was difficult. Cllr Roach circulated some photographs of the grass.

Cllr Roach raised the issue of different areas of land being the responsibility of different councils and the possibility of asset transfer. Cllr Roach informed the Group that she always attended 'Estate Walkabouts' with Tenancy Officers and had known of letters being sent to tenants who let their grass grow too long.

Cllr Mrs Roach indicated that she would be happy to defer her Motion to the next meeting to allow officers time to respond to her observations.

It was **AGREED** that a report regarding the current grass cutting situation and what could be done differently in the future to improve the service be prepared for the next meeting, along with a review of the transfer of costs from the Housing Revenue Account for work undertaken by the Grounds Maintenance Service for grass cutting and clarification of the Service Level Agreement. The Head of Finance, Assets and Resources reminded Members that any additional funding for grass cutting might result in difficult choices elsewhere within the budget.

It was **RESOLVED** that Motion 538 be deferred to the next meeting of the Group for further information.

## 17 **REVENUE AND CAPITAL OUTTURN 2016/17**

The Group had before it and **NOTED** a report \* from the Director of Finance, Assets and Resources, regarding the Revenue and Capital Outturn 2016/17.

The officer outlined the contents of the report stating that an underspend of £30K was a very encouraging outcome as was the £380K surplus in the Housing Revenue Account. He highlighted the exceptional collection rates for Council Tax and Housing Benefit and the investments within the town centre which had added to income.

Consideration was given to the General Fund Revenue Account summary and the variances on proposed budgets.

The officer highlighted Waste Services which showed an overspend of £92k but during that period had moved operations to the new site at Carlu Close. A shared landfill arrangement and the financial benefit of collecting more recyclable material had helped to reduce the overspend. Recycling performance was currently at around 53%.

Discussion took place regarding:

- Trade waste collections and the increase in landfill tax;
- Trade recycling was now offered to 85% of trade waste customers;
- The multi-story car park had not reached its budget target but had increased income by 30% on the previous year.

Note: - Report \* previously circulated and attached to Minutes.

## 18 **PERFORMANCE AND RISK**

The Group had before it and **NOTED** a report \* from the Audit Team Leader providing Members with an update on performance against the corporate plan and local service targets for 2017-18 as well as providing an update on the key business risks.

The officer outlined the contents of the report and discussion took place regarding:

- The number of households using the garden waste collection service and the work being undertaken to market the service;
- The financial benefits of collecting less waste for landfill and more recycling;

Note: - Report \* previously circulated and attached to Minutes.

## 19 **IDENTIFICATION OF ITEMS FOR FUTURE MEETINGS**

Motion 538  
Parks and Open Spaces 10-Year Management Plans and Design Principles  
Performance and Risk  
Financial Monitoring  
Grass Cutting Review  
Review of HRA payment for Grass Cutting

(The meeting ended at 4.42 pm)

**CHAIRMAN**

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## ENVIRONMENT PDG 5 September 2017

### Consultation with Town and Parishes on the grass verge cutting agreement with Devon County Council

**Cabinet Member:** Cllr Karl Busch

**Responsible Officer:** Andrew Pritchard, Director of Operational Services

**Reason for Report:** To set out Devon County Council Highway's grass cutting arrangements for verges as delivered by Mid Devon District Council and subsidised by the Parish and Town Councils.

#### **RECOMMENDATION(S):**

This report is for information.

**Relationship to Corporate Plan:** Environment – Priority 4 – protecting the environment.

**Financial Implications:** The contribution from Devon County Council towards cutting verges in Mid Devon during 2016/17 was £15,310. The contribution for 17/18 was reduced to £7,227.

**Legal Implications:** The Council signed an Urban Highway Grass Cutting Agreement with Devon County Council for one year.

**Risk Assessment:** Devon County Council informs Mid Devon District Council of any changes to the areas of grass verges in each Town and Parish that are to be cut in line with the Tough Choices specification. As the agent for Devon County Council, Mid Devon District Council has a contractual obligation to ensure the specified line of sight work is completed.

**Equality Impact Assessment:** There are no equality issues identified in this report.

#### **1.0 Introduction**

1.1 Previous reports setting out the background are attached at Annex A and Annex B. They highlight the managed decline in funding from Devon County Council to fund grass verge cutting.

1.2 In summary, the 'Tough Choices' consultation resulted in Devon County Council deciding to only maintain visibility at road junctions; from 1 April 2015 funding covered grass cutting on the roadside verges to a width of approximately 1m. This decision resulted in a funding gap of circa £30,000 in 2015/16. Mid Devon met that funding gap from its own funds as a stop gap measure to allow for wider consultation with the Town and Parish Councils.

1.3 For 2017/18 Devon County Council further reduced its contribution and reduced its specification.

1.4 To counter the reduced funding from Devon County Council, the Mid Devon Parish and Town Councils have subsidised the maintenance of Devon County Council land by increasing their cumulative contributions towards grass verge maintenance to £29,210.

## 2.0 Financial Summary

2.1 Based on the original highways area of 282,027 m<sup>2</sup>, the estimated real term cost of verge maintenance is circa £60,000 to £70,000 per annum.

2.2 Prior to the Devon County Council Tough Choices consultation for grass verge cutting the contribution was £50,650.

## 3.0 Conclusion

3.1 Against a backdrop of managed decline in Devon County Council funding for the grass and weed maintenance of its highway, it falls to the District, Town and Parish Councils to subsidise this activity where deemed a priority.

**Annex A:** Environment PDG Report - Consultation with Town and Parishes on the grass verge cutting agreement with Devon County Council, dated 24 November 2015.

**Annex B:** Environment PDG Report - Consultation with Town and Parishes on the grass verge cutting agreement with Devon County Council, dated 17 May 2016.

Contact for more information, Joe Scully, Operations Manager, [jscully@middevon.gov.uk](mailto:jscully@middevon.gov.uk)

Circulation of the Report: Leadership Team, Cabinet member (Karl Busch)



Report PDG 17 May  
DCC Grass Cutting Ve



Report PDG 24  
November DCC Grass

**Consultation with Town and Parishes on the grass verge cutting agreement with Devon County Council**

**Cabinet Member:** Cllr Neal Davey

**Responsible Officer:** Head of Housing and Property services

**Reason for Report:** To update members on the consultation with Town and Parish Councils regarding the future arrangements of grass cutting of Devon County Council highway verges.

**RECOMMENDATION(S):**

- 1) **To continue to provide grass verge cutting on Devon County Council highway land in Town and Parishes that have contributed funding based on the 2015/16 budget as detailed in 3.3 and Option 1.**
- 2) **To negotiate with those Town and Parishes Councils who have resolved on Option 1 for a reduction of one cut per annum or to contribute towards one additional cut per annum with reference to 3.4 and 5.5.**
- 3) **To withdraw from the Devon County Council grass verge cutting agreement, where the Town and Parish Councils have resolved to accept funding directly from Devon County Council as detailed in 3.3 /Option 2.**
- 4) **To withdraw from our grass verge cutting agreement with Devon County Council where Town and Parish Councils have resolved to accept Option 3 due to the financial shortfall forecast in Annex A.**
- 5) **Review the ongoing service provision of grass verge cutting in response to the reduction of funding as detailed at 5.6.**

**Relationship to Corporate Plan:** Well Managed Council

**Financial Implications:** Devon County Council has confirmed a total contribution of £13.3k for the grass verge cutting within our District for the 2016/17 financial year. This budget is down from a £50.5k contribution for 2014-15 and prior to the Devon County Council Tough Choices Decision.

**Legal Implications:** The Council would need to sign an Urban Highway Grass Cutting Agreement with Devon County Council for one year that would be legally binding and has been sent with this report.

**Risk Assessment:** The Council would require Devon County Council to confirm the areas of grass verges in each Town and Parish that are to be cut in line with the Tough Choices specification. This would reduce the risk of a highway traffic accident being attributed to the length of grass and poor visibility, failure to ensure that this in place would make Mid Devon District Council responsible for making the decision.

## 1.0 Introduction

1.1 Mid Devon District Council (MDDC) has provided a grass verge cutting service on behalf of Devon County Council (DCC) for over 20 years and has been receiving contributions from DCC to provide this service. The cutting of the rural and urban highway verges is a requirement of the highway authority in order to maintain a safe environment for all users of the highway. As a minimum this entails the cutting of visibility splays at junctions, on corners and also the cutting of a one meter wide swath cut along the remaining highway verges, all in accordance with Policy and the recommendations set out in 'Well Maintained Highways-Code of Practice'. The residual height of rural cutting is 100mm and urban cuts 40mm and the use of grass growth retarder is not permitted.

## 2.0 Background

2.1 DCC had already reduced the frequency for grass cutting on their verges on previous financial years prior to the Tough Choices decision from six cuts and subsequently to four cuts in 2014-15. To maintain a good standard of grass verge cutting across the District and to mirror adjacent District Council managed grass areas, our grounds maintenance team has been providing seven to eight cuts in the Towns and larger Parishes with some of the smaller Parishes receiving four cuts per annum, despite the year on year financial reduction and the specification on the number of times the grass verges are cut.

2.2 The DCC 'Tough Choices' consultation resulted in the decision to reduce the specification on cutting grass verges on land owned by DCC across our District to maintain visibility at road junctions and to restrict the width of the grass that is cut on the roadside verges to approximately one meter from the 1st of April 2015. This decision resulted in reduced funding for grass cutting verges in the 2015/16 year and a funding gap of £30k. The Cabinet approved to meet the funding gap of £30k imposed by DCC from our own budget for the 2015-16 financial year. This enabled the Council to maintain current standards across the District and to allow time to consult with Town and Parish Councils. The Council does not have the budget to fund the financial gap for the future.

2.3 The results of the consultation exercise may have resulted in the Council withdrawing from the current agreement with Devon County Council, as the grass verges are not within our land ownership.

## 3.0 Town and Parish Consultation

3.1 Consultation letters were sent to all of the Town and Parishes where MDDC maintain the grass verges for DCC. The letter set out the current situation and explained the 'Tough Choices Decision' that DCC has made and explained in this report. The letter detailed the estimated cost to our service for cutting grass verges whilst the Grounds Maintenance team are already mobilised and in the Parish attending to our own Estate. This calculated to be £3.51 per 100 square meters, based on a total area of 282,027<sup>1</sup> square meters.

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<sup>1</sup> Town and Parish Councils have undertaken a map review during the consultation process which has led to a downward trend of this figure.

- 3.2 Town and Parishes were sent maps that identified the DCC grass verges and were taken from our central ARC view mapping database. Town and Parishes were given the opportunity to contact Property Services to review the maps and to arrange a review with the Grounds Maintenance Manager. The Grounds Maintenance team also offered to cut the grass to the reduced specification so that Town and Parishes could review the impact of the Tough Choices specification within their Parish.
- 3.3 Each Town and Parish were advised of three options regarding the future of maintaining the grass verge cutting provision within their Parish so that we were able to evaluate the results of the consultation process.

#### **Option 1**

Town and Parish Councils to provide funding to MDDC to continue maintaining grass verges on land owned by DCC to the current standards.

#### **Option 2**

Town and Parish Council to maintain the land on behalf of DCC. TAP fund may be available for grass cutting equipment or towards a handyman to cut the grass in their area, which would meet the highways criteria. More information about the fund can be found at <https://new.middevon.gov.uk/grants-and-funding/> Health and Safety training to be made available by DCC.

#### **Option 3**

Not to agree to any of the above options and therefore either accept the reduced specification for cutting grass verges and understand that this may result in MDDC withdrawing from the agreement with DCC due to financial viability.

- 3.4 During the consultation process with the Town and Parishes, officers have been made aware of the potential of a further reduction in funding from Devon County Council. The total contribution from DCC for the 2016/17 financial year is reported to be £13,315, a reduction of £9,914 compared with the 2015/16 contribution and a reduction of £37,185 compared to the 2014/15 contribution. This information will be shared with those Town and Parishes who are yet to resolve on one of the above options.
- 3.5 At the time of writing this report a total of 33 Town and Parishes and the results are shown below. Some of the smaller Parishes have Committee meetings every two months.
- 7 Parishes will resolve at their next Committee meeting as detailed on Annex A.
  - 4 Parishes have resolved on Option 1
  - 2 Parishes have resolved on Option 2.
  - 9 Parishes have resolved on Option 3.
  - 9 Parishes have queries on the maps that have been provided that are being worked through.

- 2 Parishes have been contacted as shown on Annex A to seek confirmation.

#### **4.0 Financial Analysis- Annex A**

- 4.1 A financial analysis on the cost for grass verge cutting for each Town and Parish has been carried out to assess the total cost to the Council for the cutting of highway grass verges. The grass verges are cut whilst our grounds maintenance team are already mobilised in the Town or Parish cutting grass on our own estate. The Council does not have a dedicated grass cutting team for cutting the Devon County Council highway verges, therefore calculating the true cost to the authority is challenging.
- 4.2 Annex A details estimated calculations for each Town and Parish that has Devon County Council grass verges with their Parish.
- 4.3 A cross has been inserted on the table if we are not in receipt of the information from the Town or Parish and are yet to resolve on one of the options, this information will be populated upon receipt.

#### **Annex A details**

- Estimated cost for cutting the grass verges in each Town and Parish.
- Estimated cost to Mid Devon District Council for delivering existing standards.
- Amount of Devon County Council contribution per Town and Parish based on percentage of area.
- Contributions made by Town and Parishes where applicable.
- Estimated cost to the Council for the 2016/17 financial year.

#### **5.0 Financial Summary**

- 5.1 The specification from Devon County Council has reduced over previous financial years and with it the amount of contribution, however Mid Devon District Council has continued to maintain the grass verges to mirror adjacent District Council managed grass areas and therefore at the expense of the Council. The cost of providing a higher specification than for previous financial years is shown below by applying the rate of £3.51 per 100 square meters.
- 5.2 Based on the total area of 282,027 at £3.51 per 100 square meters to meet current standards is an estimated total of £60k.

### 5.3 Financial year and total contribution from Devon County Council.

- 2013/14 -£50,500 Estimated shortfall of £9.5k
- 2014/15- £50,500 Estimated shortfall of £9.5k
- 2015/16- £23,229 Estimated shortfall of £36.7k

Devon County Council Contribution for 2016/17 - £13.3k.

Option 1, total percentage of budget - 27.91%

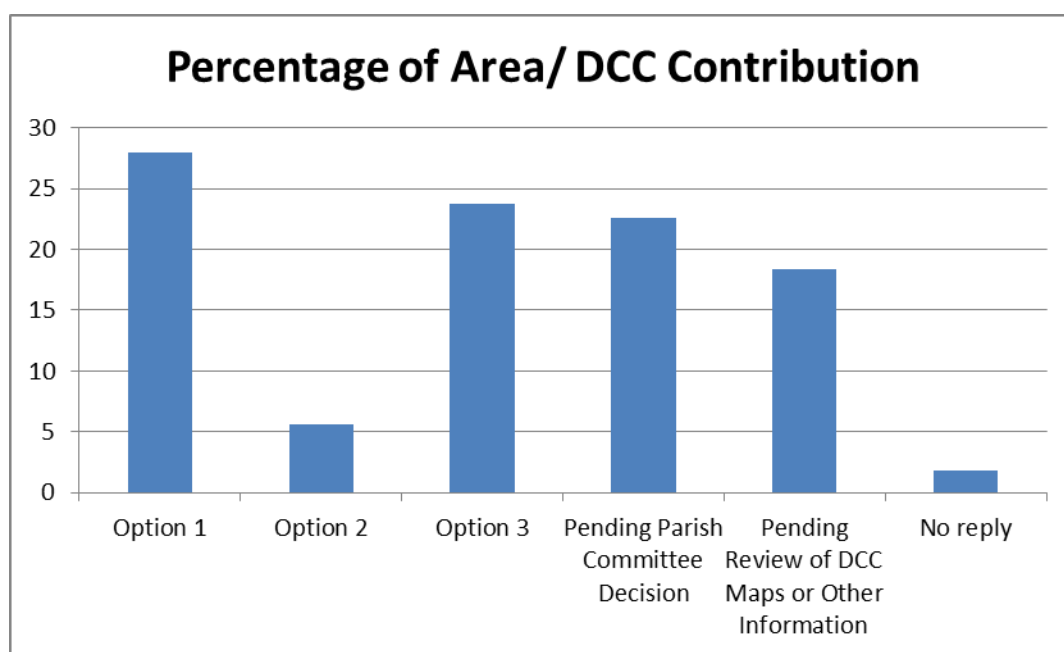
Option 2, total percentage of budget - 5.57 %

Option 3, total percentage of budget - 23.72%

Parishes have queries on the maps that have been provided that are being worked through – 18.35%

Parishes have been contacted as shown on Annex A to seek confirmation, as yet not responded – 1.83%

Parishes will resolve at their next Committee meeting as detailed on Annex A – 22.62%



5.4 The potential shortfall figures have been minimised as the £3.51 rate per 100 square meters has been calculated at a competitive rate.

5.5 The estimated cost to the Council for continuing with the grass verge cutting service for Option 1, at a total of 80,000 sq m to date would be £22.4k for eight cuts per annum. Town and Parishes who have contributed for six cuts per annum and including the percentage of the DCC contribution is a total of £20.5k.

5.6 Current resource levels have been maintained due to the additional funding provided by Cabinet in the current financial year and DCC contribution, totalling £53,229. Neither of these funding streams are available from 2016/17 onwards and as such we will need to look at reducing staffing levels in line with the reduced service which we will be required to deliver.

## **6.0 Recommendations**

### **6.1 One and Two**

**6.1.1 To continue to provide grass verge cutting on Devon County Council highway land in Town and Parishes who have contributed funding based on the 2015/16 budget with either a reduction in the number of cuts per annum or an additional financial contribution.**

6.1.2 It will be necessary to review our costs on providing the grass verge cutting service for the Town and Parish Councils who have resolved on contributing money for the 2016/17 financial year, this is to ensure we are not operating at a loss for future financial years and for the purposes of managing our own performance. Town and Parish Councils that resolve on contributing to the service did so without the knowledge of the 2016/17 Devon County Council contribution. It is therefore recommended to meet the shortfall for the Town and Parish Councils who resolve on Option 1. The £3.51 rate per 100 square meters of grass cut will be subject to an increase to ensure that we are covering all of our operating costs that allows for increases in our fuel and salary costs.

### **6.2 Three and Four**

**6.2.1 To withdraw from the Devon County Council grass verge cutting agreement, where the Town and Parish Councils have resolved to accept funding directly from Devon County Council or have resolved to accept the reduced specification.**

6.2.2 It is recognised that the appearance of our Town and Parishes is important to Mid Devon District Council and our residents, as well as to the local economy to continue to attract businesses to our District. It is clear however that the Council cannot afford to continue to meet the funding shortfall of providing this service on land that we do not own. The majority of Parishes who have resolved on Option 3 have given the feedback that they cannot afford to commit monies for cutting grass verges due the increasing financial burdens placed upon them.

6.2.3 As the work involved in maintaining the grass verges to the reduced specification still involves the same amount of labour and equipment to attend as the team are already mobilised attending to our own estate, therefore despite the reduced specification on cutting the grass verges and therefore labour time, the Council cannot offer a reduction on the per cut cost in each Town and Parish, however the Council could potentially offer a reduction on the number of cuts that take place per annum.



## **7.0 Conclusion**

- 7.1 It is not financially viable to continue to provide the grass verge cutting service without additional funding. It has been recommended that the Council withdraw from the Town and Parishes who have resolved on Option three.
- 7.2 Devon County Council will be notified of this decision and will be sent a list of Town and Parishes Councils who have resolved on Option three upon instruction and receiving Council approval.
- 7.3 The consultation exercise identified a number of discrepancies on individual Town and Parish maps that identifies the locations and size in square meterage of each grass verge on Devon County Council land. Follow up meetings with representatives from the Town and Parish Councils to review and correct the maps have been taking place with the Grounds Maintenance Manager that has proven to be a useful exercise for the both the Town and Parish Councils. Some of the discrepancies required legal land searches to confirm ownership and are taking the Council time to resolve the queries.

**Contact for more Information:** Andrew Busby, Estates Manager, 01884 234948 (abusby@middevon.gov.uk)

**Circulation of the Report:** Management Team, Cabinet member

**Town and Parish Grass Consultation  
2016/17 Grass Verge Cutting Costs**

**Annex A**

Town/Parish Council	Grass Verge m2 (revised or pending) <sup>2</sup>	% of m2 & DCC budget	MDDC Estimated cost for current standards <sup>3</sup>	Town/Parish Contribution	No. cuts contributed by Parish	DCC contribution <sup>4</sup>	Estimated shortfall in funding to meet current standards	Estimated shortfall in funding to Tough Choices Decision	Resolved Option
Bampton	3,530	1.25%	£991	£0	0	£166	£825	£329	3
Bickleigh CP (East)	3,933	1.41%	£552	£0	0	£188	£364	£364	3
Bow	9,311	3.30%	£1,307	£0	0	£439	£868	£868	3
Bradninch	2,580	0.91%	£362	£0	x	£121	£241	x	Maps reissued
Burlescombe	4,206	1.49%	£591	£0	7	£198	£392	N/A	Committee meeting December 2015
Chawleigh	925	0.32%	£260	0	x	£43	£217	x	12/11/2015
Cheriton Bishop	7,174	2.54%	£1,007	0	x	£338	£669	x	More information required.

<sup>2</sup> Revised area of 263,857 square meters to date and subject to follow up meetings, variance due to map corrections received from Town and Parish Councils during consultation.

<sup>3</sup> Calculations based on four cuts per annum applied to smaller Parishes that have been receiving less than eight cuts per annum.

<sup>4</sup> Based on percentage of the original total area, however during consultation, DCC have provided Parishes with specific amounts based on Tough Choices specification.

Town/Parish Council	Grass Verge m2 (revised or pending)*	% of m2 & DCC budget	MDDC Estimated cost for current standards	Town/Parish Contribution	No. cuts contributed by Parish	DCC contribution	Estimated shortfall in funding to meet current standards	Estimated shortfall in funding to Tough Choices Decision	Resolved Option
Cheriton Fitzpaine	1,655	0.58%	£232	0	x	£77	£155	x	Committee meeting 17/11/15
Colebrooke	2,400	0.85%	£337	£0	0	£113	£224	£224	3
Copplestone	3,707	1.31%	£520	0	x	£174	£346	x	Maps and number of cuts per annum in query
Cove (Parish of Tiverton)	1,250	0.44%	£351	0	6	£59	£292	N/A	1
Crediton	15,547	5.51%	£4,366	£3,274	6	£734	£358	N/A	1
Cullompton	27,675	9.81%	£7,771	£0	x	£1,306	£6,465	x	Committee2 6/11/15
Culmstock	2,690	0.95%	£378	0	x	£126	£251	x	Committee meeting 23/11/15
Down St Mary	2,725	0.96%	£383	£0	0	£128	£255	x	E-mail sent 12/11/15
Halberton	5,840	2.07%	£820	£0	0	£276	£544	N/A	2
Hemyock	9,734	3.44%	£2,733	0	x	£458	£2,275	x	Maps in query

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Town/Parish Council	Grass Verge m2 (revised or pending)*	% of m2 & DCC budget	MDDC Estimated cost for current standards	Town/Parish Contribution	No. cuts contributed by Parish	DCC contribution	Estimated shortfall in funding to meet current standards	Estimated shortfall in funding to Tough Choices Decision	Resolved Option
Holcombe Rogus	800	0.28%	£225	£168	7	£37	£19	N/A	1
Kentisbeare	316	0.11%	£44	£0	0	£15	£30	£30	3
Lapford	6,442	2.28%	£904	0	x	£304	£601	x	Maps and number of cuts per year in query
Morchard Bishop	896	0.31%	£126	0	x	£41	£85	x	maps in query
Morebath	3,627	1.28%	£509	0	x	£170	£339	x	Committee Meeting 11/11/15
Newton St Cyres	9,888	3.50%	£1,388	£0	0	£466	£922	N/A	2
Sampford Peverell	18,704	6.63%	£2,626	0	x	£883	£1,743	x	Committee meeting 24/11/15
Sandford	1,250	0.44%	£176	£0	0	£59	£117	£117	3
Silverton	6002	2.12%	£1,685	£1,264	6	£282	£139	N/A	1
Thelbridge	4,426	1.56%	£621	£0	0	£208	£414	x	Pending Committee
Thorverton	4,522	1.61%	£635	£0	0	£214	£421	£421	3
Tiverton	57,814	20%	£16,234	£12,176	6	£2,663	£1,396	N/A	1

Town/Parish Council	Grass Verge m2 (revised or pending)*	% of m2 & DCC budget	MDDC Estimated cost for current standards	Town/Parish Contribution	No. cuts contributed by Parish	DCC contribution	Estimated shortfall in funding to meet current standards	Estimated shortfall in funding to Tough Choices Decision	Resolved Option
Uffculme	7,772	2.75%	£2,182	£0	0	£366	£1,816	£725	3
Wembworthy	369	0.13%	£52	0	x	£17	£34	x	Left voice mail 12/11/15
Willand	34,032	12%	£9,556	£0	0	£1,598	£7,958	£3,180	3
Yeoford	2,115	0.74%	£594	0	x	£99	£495	x	E-mail sent 13/11/15
Zeal Monachorum/ Outstanding balance of area	X	7.56%	x	0	x	£948	x	x	Maps and number of cuts per annum in query
<b>TOTAL</b>			<b>£60,520</b>	<b>£16,882</b>		<b>£13,315</b>	<b>£31,271</b>		

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**Consultation with Town and Parishes on the grass verge cutting agreement with Devon County Council**

**Cabinet Member:** Cllr Neal Davey

**Responsible Officer:** Head of Housing and Property services

**Reason for Report:** To set out the Council's arrangements for 2016/17 in providing the grass cutting service on Devon County Council's highway verges.

**RECOMMENDATION(S):**

- 1) To note the changes with the provision of cutting highway verges for Devon County Council following the consultation with Town and Parish Councils.
- 2) To reduce the grass cutting team by one full time equivalent as detailed in 4.5.

**Relationship to Corporate Plan:** Environment – Priority 4

**Financial Implications:** The revised 2016/17 income from Devon County Council was set at £15,310 per annum. The budget was set prior to the final results of the consultation.

**Legal Implications:** The Council will be signing an Urban Highway Grass Cutting Agreement with Devon County Council for one year that will be legally binding and was sent with the original report dated 24<sup>th</sup> November 2015.

**Risk Assessment:** Devon County Council will inform Mid Devon District Council of any changes with the areas of grass verges in each Town and Parish that are to be cut in line with the Tough Choices specification. This will reduce the risk of a highway traffic accident being attributed to the length of grass and poor visibility, failure to ensure that this in place would make Mid Devon District Council responsible for making the decision. Site specific risk assessments and safe systems of work will be updated to reflect any changes.

**1.0 Introduction**

1.1 Mid Devon District Council (MDDC) has provided a grass verge cutting service on behalf of Devon County Council (DCC) for over 20 years and has been receiving contributions from DCC to provide this service. The cutting of the rural and urban highway verges is a requirement of the highway authority in order to maintain a safe environment for all users of the highway. As a minimum this entails the cutting of visibility splays at junctions, on corners and also the cutting of a one metre wide swath cut along the remaining highway verges, all in accordance with Policy and the recommendations set out in 'Well Maintained Highways-Code of Practice'. The residual height of rural cutting is 100mm and urban cuts 40mm and the use of grass growth retarder is not permitted.

- 1.2 It is recognised that the appearance of our Town and Parishes is important to Mid Devon District Council and our residents, as well as to the local economy to continue to attract businesses to our District.
- 1.3 The DCC 'Tough Choices' consultation resulted in the decision to reduce the specification on cutting grass verges on land owned by DCC across our District, to maintain visibility at road junctions and to restrict the width of the grass that is cut on the roadside verges to approximately one metre from the 1st of April 2015. This decision resulted in reduced funding for grass cutting verges in the 2015/16 year and a funding gap of circa £30k. The Cabinet approved to meet the funding gap of £30k imposed by DCC from our own budget for the 2015-16 financial year. This enabled the Council to maintain current standards across the District and to allow time to consult with Town and Parish Councils.

## **2.0 Background**

- 2.1 Consultation letters were sent to all of the Town and Parishes where MDDC maintain the grass verges for DCC. The letter set out the current situation and explained the 'Tough Choices Decision' that DCC has made. The letter detailed the estimated cost to our service for cutting grass verges whilst the Grounds Maintenance team are already mobilised and in the Parish attending to our own Estate. This calculated to be £3.51 per 100 m<sup>2</sup>, based on the original area of 282,027 m<sup>2</sup>.
- 2.2 A financial analysis on the cost for grass verge cutting for each Town and Parish has been carried out to assess the total cost to the Council for the cutting of highway grass verges. The grass verges are cut whilst our grounds maintenance team are already mobilised in the Town or Parish cutting grass on our own estate. The Council does not have a dedicated grass cutting team for cutting the Devon County Council highway verges, therefore calculating the true cost to the authority is challenging.

## **3.0 Annex A**

- 3.1 Column A lists the Town and Parish Councils that will continue to have grass verges cut by MDDC, which has been put in alphabetical order.
- 3.2 Column B shows the revised area for each Town and Parish.
- 3.3 Column C details the level of contribution from each Town and Parish Council. The amount of contribution varies depending on the number of cuts per annum in each Parish, from a minimum of four cuts to a maximum of eight cuts as some parishes have resolved to increase the number of cuts per annum and have contributed additional monies to cover the increase that will result in an improved appearance for residents.
- 3.4 Column D details the breakdown of contribution from DCC.



- 3.5 Following the consultation exercise, the revised area is 108,282 m<sup>2</sup>. Prior to the consultation exercise the original area cut on behalf of DCC was 282,027m<sup>2</sup>. This is a 61% reduction on the area of highway grass verges. that we cut on behalf of DCC.
- 3.6 The total amount of income for the grass cutting of Devon County highway verges that includes contributions from Town and Parish Councils is £29k.

## Annex A

***Option 1 -Town and Parish Councils to provide funding to MDDC to continue maintaining grass verges on land owned by DCC to the current standards.***

A	B	C	D
Town/Parish Council	Revised Total Grass Verge m2	Town/ Parish Contribution	Total amount of DCC contribution
Bow	4,842	£679.82	£569
Burlescombe	4,206	£1,033.41	£443
Chawleigh	586	£123.41	£147
*Copplestone	3,707	£160.00	£252
Crediton	15,547	£3,274.20	£810
Culmstock	2,241	£556.35	£92
Hemyock	3,214	£866.41	£242
Holcombe Rogus	740	£181.82	£75
Morchard Bishop	64	£22.46	£50
Morebath	1,354	£237.63	£99
*Sampford Peverell	7,208	£1,012.00	£801
Silverton	6,759	£1,660.69	£379
Tiverton	57,814	£12,175.63	£3,268
<b>TOTAL</b>	<b>108,282</b>	<b>£21,983.83</b>	<b>£7,227</b>

***\*Sampford Peverell subject to Parish approval.***

***\*Copplestone grass cut to minimum standard.***

## **4.0 Financial Summary**

- 4.1 Based on the original area of 282,027 m<sup>2</sup> and to continue with the grass cutting standards would cost the service an estimated total of £60k per annum.
- 4.2 Prior to the DCC Tough Choices consultation for grass verge cutting and for the 2014/15 financial year, the DCC contribution was set at £50,650.
- 4.3 The 2015/16 financial year was when MDDC first received a reduction in the level of income for grass verge cutting.
- 4.4 In order to evaluate the impact on the service, applying the same number of cuts per annum as per previous years. The reduced area of 173,745 m<sup>2</sup> has an estimated monetary value of £36k.
- 4.5 To address the shortfall detailed in 4.4, it is recommended that the grass team for Estates, Highways and Parks is reduced by one full time equivalent to realise a saving of £21k. This position is currently being filled by agency staff and therefore redundancy figures are not applicable.
- 4.6 The 2016/17 income from DCC was set at £15k, this figure was set prior to the final results of the consultation that is now shown in Annex A. The amount of income from DCC has reduced by £8k, however with the Town and Parish Council contributions included (£22k) the final budget income position has increased by £13,900 to £29,210.
- 4.7 Including the increase in income of £13k and the additional £21k saving improves the budget position by £34,900.

## **5.0 Grass Cutting Teams**

- 5.1 The Grounds Maintenance service operates three grass cutting teams.
- 5.2 Sheltered Housing – x2 Grade 4 FTE (full time equivalents)  
Cost = £42k.
- 5.3 Play Areas and Town roundabouts –x 2 Grade 4 FTE  
Cost = £42k
- 5.4 Estates & Highways and Parks – x 6 Grade 4 FTE  
Cost = £126k
- 5.5 Total number of grass cutters – 10 FTE
- 5.6 All grass teams come together once every two weeks to cut the two cemeteries in Tiverton and Crediton.

5.7 Additional works team has two staff, that provide assistance for the estates & highways team to cover holidays and sick leave and also available for anything else such as grave digging, hedge maintenance and additional work requests.

## **6.0 Service Review**

6.1 A full service review on grass cutting will be carried out during 2016/17 to ensure best value for money for Mid Devon residents and to identify future income opportunities.

**Contact for more Information:** Andrew Busby, Estates Manager, 01884 234948 (abusby@middevon.gov.uk)

**Circulation of the Report:** Management Team, Cabinet member

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**ENVIRONMENT PDG  
5 SEPTEMBER 2017:**

**AGENDA ITEM:**

## **PERFORMANCE AND RISK REPORT**

**Cabinet Member** Cllr Karl Busch  
**Responsible Officer** Director of Corporate Affairs and Business Transformation, Jill May

**Reason for Report:** To provide Members with an update on performance against the corporate plan and local service targets for 2017-18 as well as providing an update on the key business risks.

**RECOMMENDATION(S):** That the PDG reviews the Performance Indicators and Risks that are outlined in this report and feeds back any areas of concern to the Cabinet.

**Relationship to Corporate Plan:** Corporate Plan priorities and targets are effectively maintained through the use of appropriate performance indicators and regular monitoring.

**Financial Implications:** None identified

**Legal Implications:** None identified

**Risk Assessment:** If performance is not monitored we may fail to meet our corporate and local service plan targets or to take appropriate corrective action where necessary. If key business risks are not identified and monitored they cannot be mitigated effectively.

**Equality Impact Assessment:** No equality issues identified for this report.

### **1.0 Introduction**

- 1.1 Appendix 1 provides Members with details of performance against the Corporate Plan and local service targets for the 2017-18 financial year.
- 1.2 Appendix 2 shows the section of the Corporate Risk Register which relates to the Environment Portfolio. See 3.0 below.
- 1.3 Appendix 3 shows the profile of all risks for the Environment for this quarter.
- 1.4 All appendices are produced from the corporate Service Performance and Risk management system (SPAR).

### **2.0 Performance**

- 2.1 Regarding the Corporate Plan Aim: **Increase recycling and reduce the amount of waste:** The Council is on track with **Residual household waste per household (measured in Kilograms)** in total until June of just under 99kg against a profiled target of 105kg. We are a little below target with the %

**of household waste reused, recycled and composted** and the % tends to be lower later in the year due to the reduction in garden waste tonnage. However recycling income was above budget in July.

- 2.2 The transfer station is under construction at Carlu Close and should be in operation before the end of September.
- 2.3 **Number of Households on Chargeable Garden Waste**; sales/renewals exceeded the target of 9,000 by the end of June. We would expect the increase in numbers to slow now the peak growing season has passed but income is on budget for the year.
- 2.4 For trade waste we have lost a couple of significant customers but the loss of income has been offset by reduced landfill disposal charges.
- 2.5 Regarding the Corporate Plan Aim: **Reduce our carbon footprint**: We will be reporting the number of units sold to the National Grid as an indicator of the Council's fuel efficiency going forward when the figures are available as agreed.
- 2.6 Regarding the Corporate Plan Aim: **Protect the natural environment**: the Council launched **Litter Busters** in May since then they have cleared the Tiverton part of the A361, some villages and lots of fly tipping.
- 2.7 When benchmarking information is available it is included.

### **3.0 Risk**

- 3.1 The Operational risk assessments are job specific and flow through to safe systems of work.
- 3.2 The Corporate risk register has been reviewed by Management Team (MT) and updated. Risk reports to committees include risks with a total score of 10 or more. (See Appendix 2)

### **4.0 Conclusion and Recommendation**

- 4.1 That the PDG reviews the performance indicators and risks for 2017-18 that are outlined in this report and feeds back any areas of concern to the Cabinet.

**Contact for more Information:** Catherine Yandle, Internal Audit Team Leader ext. 4975

**Circulation of the Report:** Management Team and Cabinet Member

### Corporate Plan PI Report Environment

Monthly report for 2017-2018  
 Arranged by Aims  
 Filtered by Aim: Priorities Environment  
 For MDDC - Services

Key to Performance Status:

Performance Indicators:	No Data	Well below target	Below target	On target	Above target	Well above target
-------------------------	---------	-------------------	--------------	-----------	--------------	-------------------

\* Indicates that an entity is linked to the Aim by its parent Service

#### Corporate Plan PI Report Environment

##### Priorities: Environment

##### Aims: Increase recycling and reduce the amount of waste

##### Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
<u>Residual household waste per household (measured in Kilograms)</u>	94.50 (3/12)	374.20	420.00	32.80	63.57	98.59										98.59 (3/12)	Stuart Noyce	(April - July) Figures supplied by DCC one month behind reporting cycle. (LD)
<u>% of Household Waste Reuse, Recycled and Composted</u>	55.80% (3/12)	53.29%	53.0%	51.3%	52.6%	51.3%										51.3% (3/12)	Stuart Noyce	(July) Figures supplied by DCC one month behind reporting cycle. (LD)
<u>Net annual cost of waste service per household</u>		£56.37	£50.35	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Stuart Noyce	
<u>Number of Households on Chargeable Garden Waste</u>	0 (4/12)	8,536	9,000	8,692	8,973	9,107	9,343									9,343 (4/12)	Stuart Noyce	
<u>% of missed collections reported (refuse and organic waste)</u>	0.03% (4/12)	0.04%	0.03%	0.04%	0.03%	0.03%	0.03%									0.03% (4/12)	Stuart Noyce	(July) Continue to remain on target (LD)
<u>% of Missed Collections logged (recycling)</u>	0.04% (4/12)	0.03%	0.03%	0.03%	0.03%	0.03%	0.03%									0.03% (4/12)	Stuart Noyce	(July) Continue to remain on target (LD)

##### Aims: Protect the natural environment

##### Performance Indicators

Title	Prev Year (Period)	Prev Year End	Annual Target	Apr Act	May Act	Jun Act	Jul Act	Aug Act	Sep Act	Oct Act	Nov Act	Dec Act	Jan Act	Feb Act	Mar Act	Actual to Date	Group Manager	Officer Notes
<u>Number of Fixed Penalty Notices (FPNs) Issued (Environment)</u>	2 (4/12)	10	5	9	10	13										13 (4/12)	Jan Norman	

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## Environment PDG Risk Management Report - Appendix 2

Report for 2017-2018

For Environment - Cllr Karl Busch Portfolio

Filtered by Flag:Include: \* CRR 5+ / 15+

For MDDC - Services

Filtered by Performance Status: Exclude Risk Status: Low

Not Including Risk Child Projects records or Mitigating Action records

*Key to Performance Status:*

Risks: No Data (0+) High (15+) Medium (6+) Low (1+)

### Environment PDG Risk Management Report - Appendix 2

**Risk: Green Spaces** Green Spaces - arborist team

**Effects (Impact/Severity):**

**Causes (Likelihood):**

**Service: Grounds Maintenance**

**Current Status:**

**Medium (10)**

**Current Risk Severity: 5 -**

**Very High**

**Current Risk Likelihood: 2 -**

**Low**

**Service Manager: Joe Scully**

**Review Note:** Because of the nature of the work which can be in areas of limited access to emergency services and of a high risk all team members should be First Aid at Work (FAW)

**Risk: H&S RA - Recycling Depot Operatives** Risk assessment for role - Highest Risk scored - Vehicle Movements inside Depot

**Effects (Impact/Severity):**

**Causes (Likelihood):**

**Service: Street Scene Services**

**Current Status:**

**Medium (10)**

**Current Risk Severity: 5 -**

**Very High**

**Current Risk Likelihood: 2 -**

**Low**

**Service Manager: Stuart Noyce**

**Review Note:** No incidents or further mitigating actions added.

## Environment PDG Risk Management Report - Appendix 2

**Risk: H&S RA - Refuse Driver/Loader** Risk Assessment for Role - Highest risk from role RA. - Risk of RTA from severe weather conditions

**Effects (Impact/Severity):**

**Causes (Likelihood):**

**Service: Street Scene Services**

**Current Status:**  
Medium (10)

**Current Risk Severity: 5 -**  
Very High

**Current Risk Likelihood: 2 -**  
Low

**Service Manager: Stuart Noyce**

**Review Note:** Annual review - No incidents or further mitigating actions added.

**Risk: H&S RA - Street Cleansing Operative** Risk assessment for role - highest risk from role - Risk of RTA from severe weather conditions

**Effects (Impact/Severity):**

**Causes (Likelihood):**

**Service: Street Scene Services**

**Current Status:**  
Medium (10)

**Current Risk Severity: 5 -**  
Very High

**Current Risk Likelihood: 2 -**  
Low

**Service Manager: Stuart Noyce**

**Review Note:** Risk with control measures added

**Risk: Power Take Off (PTO)shaft use** That the PTO shaft is not correctly guarded

**Effects (Impact/Severity):**

**Causes (Likelihood):**

**Service: Grounds Maintenance**

**Current Status:**  
Medium (10)

**Current Risk Severity: 5 -**  
Very High

**Current Risk Likelihood: 2 -**  
Low

**Service Manager: Joe Scully**

**Review Note:** Locking mechanism on the universal joint must be engaged successfully before engaging the PTO. Safe systems of work item

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Yandle

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**Print Date: 18 August 2017**  
10:30

# Risk Matrix Environment Appendix 3

## Report

Filtered by Service: Grounds Maintenance, Street Scene Services  
Current settings

<b>Risk Likelihood</b>	<b>5 - Very High</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>
	<b>4 - High</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>	<b>No Risks</b>
	<b>3 - Medium</b>	<b>No Risks</b>	<b>No Risks</b>	<b>1 Risk</b>	<b>No Risks</b>	<b>No Risks</b>
	<b>2 - Low</b>	<b>1 Risk</b>	<b>1 Risk</b>	<b>No Risks</b>	<b>8 Risks</b>	<b>5 Risks</b>
	<b>1 - Very Low</b>	<b>2 Risks</b>	<b>6 Risks</b>	<b>3 Risks</b>	<b>5 Risks</b>	<b>5 Risks</b>
		<b>1 - Very Low</b>	<b>2 - Low</b>	<b>3 - Medium</b>	<b>4 - High</b>	<b>5 - Very High</b>
		<b>Risk Severity</b>				

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## **CABINET** **3 August 2017**

### **FINANCIAL UPDATE FOR THE THREE MONTHS TO 30 JUNE 2017**

**Cabinet Member** Cllr Peter Hare-Scott  
**Responsible Officer** Andrew Jarrett – Director of Finance, Assets & Resources

**Reason for Report:** To present a financial update in respect of the income and expenditure so far in the year.

**RECOMMENDATION(S):** 1. The Cabinet note the financial monitoring information for the income and expenditure for the three months to 30<sup>th</sup> June 2017.

**Relationship to the Corporate Plan:** The financial resources of the Council impact directly on its ability to deliver the corporate plan; prioritising the use of available resources brought forward and any future spending will be closely linked to key Council pledges from the updated Corporate Plan.

**Financial Implications:** Good financial management and administration underpins the entire document.

**Legal Implications:** None.

**Risk Assessment:** Regular financial monitoring information mitigates the risk of over or underspends at year end and allows the Council to direct its resources to key corporate priorities.

**Equality Impact Assessment:** It is considered that the impact of this report on equality related issues will be nil.

#### **1.0 Introduction**

- 1.1 The purpose of this report is to highlight to Cabinet our current financial status and the likely reserve balances at 31 March 2018. It embraces both revenue, in respect of the General Fund and the Housing Revenue Account (HRA), and capital and aims to focus attention on those areas which are unlikely to achieve budget. It is particularly important for next year's budget setting and, looking further ahead, with the medium term financial plan.
- 1.2 Favourable variances generating either increased income or cost savings are expressed as credits (negative numbers), whilst unfavourable overspends or incomes below budget are debits (positive numbers). This report only includes budget variances of circa £10k as the purpose of the report is to concentrate on material issues that may require further investigation/action. Budget variances are expressed net of budgeted transfers to or from earmarked reserves, which were previously approved by Cabinet. A more detailed analysis will be provided with the final outturn report for the year.

## 2.0 Executive Summary of 2017/18

2.1 The table below shows the opening position of key operational balances of the Council, the forecast in year movements and final predicted position at 31 March 2018:

<b>Usable Reserves</b>	<b>31/03/2017</b>	<b>Forecast in year movement</b>	<b>31/03/2018</b>
	<b>£k</b>	<b>£k</b>	<b>£k</b>
<b>Revenue</b>			
General Fund (see paragraph 3.2)	<b>(2,241)</b>	<b>130</b>	<b>(2,111)</b>
Housing Revenue Account (see paragraph 4.2)	<b>(2,000)</b>	<b>0</b>	<b>(2,000)</b>
<b>Capital</b>			
Major Repairs Reserve	<b>0</b>	<b>0</b>	<b>0</b>
Capital Receipts Reserve	<b>(2,438)</b>	<b>(596)</b>	<b>(3,034)</b>
Capital Contingency Reserve	<b>(471)</b>	<b>165</b>	<b>(306)</b>

## 3.0 The General Fund Reserve

3.1 This is the major revenue reserve of the Council. It is increased or decreased by the surplus or deficit generated on the General Fund in the year. This reserve held a balance of £2,241k as at 31/03/17.

3.2 The forecast General fund deficit for the current year is £130k as shown at Appendix A. The most significant *service* movements this month comprise:

Income shortfalls in Leisure Services	£138k
Income shortfalls for Building Control Partnership	£27k

3.3 The major variances are highlighted at Appendix B. The current incomes from our major funding streams are shown at Appendix C, whilst current employee costs are shown at Appendix D.

## 4.0 Housing Revenue Account (HRA)

4.1 This is a ring-fenced account in respect of the Council's social housing function. Major variances and proposed corrective action are highlighted at Appendix F.

4.2 Appendix E shows that the reserve opening balance is £2m. It is anticipated that the forecast variance of £175k surplus will increase the budgeted transfer to the Housing Maintenance Fund and so the HRA reserve balance should remain at £2m.

- 4.3 Overall, the HRA is forecast to underspend by £175k in 2017/18, the most significant items of which comprise the following:
- £162k of savings across Repairs & Maintenance, made up of the following
    - £120k surplus generated by the Direct Labour Operation (DLO) carrying out more adaptation work than planned
    - £42k of various staffing savings including apprentice vacancies
  - £40k shortfall is forecast on dwelling rent since this area is slightly behind target at this stage

4.4 There are budgeted revenue contributions to capital purchases as follows for 2017/18.

Description	Budget £'000	Forecast Outturn £'000	Variance £'000
1 x Tipper Vehicle	32	24	(8)

4.5 The following works are expected to be funded from the Housing Maintenance Fund during 2017/18.

Description	Budget £'000	Forecast Outturn £'000	Variance £'000
Birchen Lane re-development	167	167	0
Palmerston Park	1,185	553	(632)
Queensway development	209	61	(148)
Burlescombe development	214	0	(214)
Stoodleigh development	223	0	(223)
Land Acquisition for Affordable Housing	1,851	251	(1,600)
	<b>3,849</b>	<b>1,032</b>	<b>(2,817)</b>

In addition, £25k is planned to be spent on sewage treatment works and funded by an earmarked reserve.

## 5.0 Major Repairs Reserve

5.1 The Major Repairs Reserve had a nil balance at 31 March 2017. After this year's capital expenditure and funding of the Major Repairs Reserve the closing balance is forecast to be £0k. Whilst there is forecast slippage of £15k on the Capital Programme relating to 'Major Repairs to Housing Stock' this will remain in the Housing Maintenance Fund and will be used to fund this spend in 2018/19.

## 6.0 Capital Programme

- 6.1 Capital projects by their very nature often overlap financial years. In some cases it is known from the outset that the construction of buildings may fall into 3 separate accounting years. The status of this year's capital programme is shown at Appendix G.
- 6.2 Committed and Actual expenditure is currently £6,859k against a budgeted Capital Programme of £22,620k. (Note this includes £9,184k of slippage rolled forward from 16/17). As projects often overlap financial years officers have given their best estimate of what is 'deliverable' in 17/18; this amounts to £10,965k (note this forecast will be further refined for next months monitoring). Committed and Actual expenditure will therefore be monitored against this & currently shows an uncommitted amount of £4,106k (£10,965k - £6,859k).
- 6.3 The reduction in the approved Capital Programme to the 'deliverable' programme includes £5,114k in relation to the development project at the rear of the Town Hall which will now be delivered by the Special Purpose Vehicle Company (SPV).
- 6.4 At this stage in the year there are no forecast underspend or overspend for 2017/18. However there is a small amount of slippage predicted in relation to works required to maintain our Council Houses of £15k in relation to the Garage Refurbishment Programme.

## 7.0 Capital Contingency Reserve

- 7.1 The Capital Earmarked Reserve has been set aside from Revenue to fund Capital Projects; the movement on this reserve is projected below:

	<u>£k</u>
Capital Earmarked Reserve at 1 April 2017	(471)
Funding required to support 2017/18 Capital Programme	165
<b>Forecast Balance at 31 March 2018</b>	<b><u><u>(306)</u></u></b>

## 8.0 Capital Receipts Reserve (Used to fund future capital programmes)

- 8.1 Unapplied useable capital receipts are used to part fund the capital programme, the movement on this account for the year to date is given below:

	<u>£k</u>
Unapplied Useable Capital Receipts at 1 April 2017	(2,438)
Net Receipts to date (includes 11 "Right to Buy" Council House sales & sale of land at Station Yard)	(1,150)
<b>Current Balance</b>	<b><u><u>(3,588)</u></u></b>



Forecast further capital receipts in year	(750)
Forecast capital receipts to be applied in year	1,304
Forecast Unapplied Capital Receipts c/fwd. 31 March 2018	<b>(3,034)</b>

**8.2** Please note the majority of these balances on the Capital Contingency Reserve and the Capital Receipts Reserve are required to balance the Medium Term Financial Strategy.

## **9.0 Treasury Management**

9.1 The interest position so far this financial year can be summarised as follows:

### Interest Receivable:

	Budget £k	Forecast outturn £k	Forecast variance £k
Investment Income Received	(259)	(259)	0
Interest from HRA funding	(54)	(54)	0
<b>Total Interest Receivable</b>	<b>(313)</b>	<b>(313)</b>	<b>0</b>

## **10.0 Conclusion**

10.1 Members are asked to note the revenue and capital forecasts for the financial year. Managers are working hard to offset overspends, many unavoidable or unforeseen, with budget savings to deliver an outturn close to the budget.

10.2 Following several years of austerity, the financial monitoring process has become even more important and service managers' efforts have resulted in a number of relatively small overspends in a few areas. This, of course, is an early stage in the year and so it is likely that future monitoring reports will include updated forecasts that make use of the latest information known at the time.

### **Contact for more information:**

Andrew Jarrett, 01884 23(4242)  
[ajarrett@middevon.gov.uk](mailto:ajarrett@middevon.gov.uk)

### **Circulation of the Report:**

Cllr Peter Hare-Scott, Management Team

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**GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE  
PERIOD 01 APRIL TO 30 JUNE 2017**

			2017/18 Annual Budget	Full Year Forecast (0 = On budget)	Variance
Com	General Fund Summary	Note	£	£	%
	<b>Cllr C J Eginton</b>				
CM	Corporate Management	A	1,587,680	0	0.0%
LD	Legal & Democratic Services: Member/Election Services	B	576,570	6,000	1.0%
PR	Land charges	Q	(32,830)	0	0.0%
	<b>Cllr K Busch</b>				
CP	Car Parks	C	(592,390)	6,000	1.0%
ES	Cemeteries & Bereavement Services	D	(34,850)	(5,000)	14.3%
ES	Open Spaces	F	85,410	0	0.0%
GM	Grounds Maintenance	E	541,150	0	0.0%
WS	Waste Services	H	1,598,920	0	0.0%
	<b>Cllr C R Slade</b>				
CD	Community Development	I	82,700	2,300	2.8%
ES	Environmental Services incl. Licensing	D	599,780	0	0.0%
IT	IT Services	Q	859,450	23,000	2.7%
RS	Recreation And Sport	J	46,640	147,000	315.2%
	<b>Cllr P H D Hare-Scott</b>				
FP	Finance And Performance	K	592,620	0	0.0%
RB	Revenues And Benefits	L	256,180	(10,000)	-3.9%
	<b>Cllr R L Stanley</b>				
ES	ES: Private Sector Housing Grants	D	163,900	0	0.0%
HG	General Fund Housing	M	251,340	5,000	2.0%
PS	Property Services	G	218,850	0	0.0%
	<b>Cllr R J Chesterton</b>				
CD	Community Development: Markets	I	34,420	12,000	-34.9%
PR	Planning And Regeneration	N	1,223,710	10,500	0.9%
	<b>Cllr M Squires</b>				
CS	Customer Services	O	794,300	0	0.0%
ES	Environment Services - Public Health	D	94,860	0	0.0%
HR	Human Resources	P	416,110	0	0.0%
LD	Legal & Democratic Services: Legal Services	B	255,200	(4,000)	-1.6%
	<b>All General Fund Services</b>		<b>9,619,720</b>	<b>192,800</b>	<b>2.0%</b>
	Net recharge to HRA		(1,245,730)	0	
IE260	Interest Payable		143,680	0	
IE290	Interest Receivable on Investments		(254,000)	0	
IE290	Interest from Funding provided for HRA		(54,000)	(677)	
IE435	New Homes Bonus Grant		(1,721,980)	0	
	Sundry Grants			0	
IE800	Statutory Adjustments (Capital charges)		398,370	0	
TREMR	Net Transfer to/(from) Earmarked Reserves	APP B	1,645,010	(62,520)	
	<b>TOTAL BUDGETED EXPENDITURE</b>		<b>8,531,070</b>	<b>129,603</b>	<b>1.5%</b>
30/IE440	Formula Grant (RSG & NNDR)		(2,762,760)	0	
IE431	Rural Services Delivery Grant		(374,510)	0	
IE432	Transitional Grant		(31,510)	0	
IE410	Council Tax		(5,356,390)	0	
IE439	CTS Funding Parishes		46,960	0	
IE420	Collection Fund Surplus		(52,860)	0	
	<b>TOTAL BUDGETED FUNDING</b>		<b>(8,531,070)</b>	<b>0</b>	<b>0%</b>
	<b>Forecast in year (Surplus) / Deficit</b>		<b>0</b>	<b>129,603</b>	
EQ700	General Fund Reserve 01/04/17			(2,241,085)	
	<b>Forecast General Fund Balance 31/03/18</b>			<b>(2,111,482)</b>	

## GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2017

Note	Description of Major Movements	Full Year Forecast Variance (Net of Trf to EMR)
<b>B</b>	<b>Legal &amp; Democratic Services</b>	
	Minor variances in Electoral Registration	6,000
	Minor variances in Legal Services	(4,000)
		2,000
<b>C</b>	<b>Car Parks</b>	
	P&D income down against budget for 1st qtr due to P&D machine replacement, still to early to predict a yearend forecast.	6,000
		6,000
<b>D</b>	<b>Environmental Services combined</b>	
	Cemetery income above profile for the 1st Qtr, will review month by month.	(5,000)
		(5,000)
<b>H</b>	<b>Waste Services</b>	
	Trade waste - income is down due to losing a couple of big customers	40,000
	Trade waste - less in landfill disposal charges	(40,000)
		0
<b>I</b>	<b>Community Development</b>	
	Market Income - Market Manager actively seeking new traders, however footfall in Tiverton is down	12,000
	Grant spend (covered by Seed Fund ear marked reserve)	2,300
		14,300
<b>J</b>	<b>Recreation And Sport</b>	
	All sites Income: revised growth based upon 16/17 Outturn	138,000
	All sites Rates: charges exceeded annual budget	9,000
		147,000
<b>L</b>	<b>Revenues And Benefits</b>	
	Housing Benefit Subsidy	(10,000)
		(10,000)
<b>M</b>	<b>General Fund Housing</b>	
	Minor variances	5,000
		5,000

## GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL TO 30 JUNE 2017

Note	Description of Major Movements				Full Year Forecast Variance (Net of Trf to EMR)
<b>N</b>	<b>Planning And Regeneration</b>				
	Building Control Partnership Income-Mgr forecast 17/18 Outturn				27,000
	Enforcement: Staff vacancy				(16,000)
	Development Mgt: Staff vacancies				(24,000)
	Tiverton EUE: Ongoing expenditure (fully funded from EMR)				4,500
	Garden Village: Ongoing expenditure (fully funded from EMR)				19,000
					10,500
<b>Q</b>	<b>I.T. Services</b>				
	The current contract for data lines procured through DCC is expiring, new infrastructure is required				14,000
	Salary overspend due to JE regrade - this forecast may change as the service is currently going through a restructure				9,000
					23,000
	<b>FORECAST (SURPLUS)/DEFICIT AS AT 31/03/18</b>				<b>192,800</b>

<b>Cabinet</b>		<b>15,000</b>
<b>Community</b>		<b>159,800</b>
<b>Homes</b>		<b>5,000</b>
<b>Environment</b>		<b>(5,000)</b>
<b>Economy</b>		<b>18,000</b>
		<b>192,800</b>

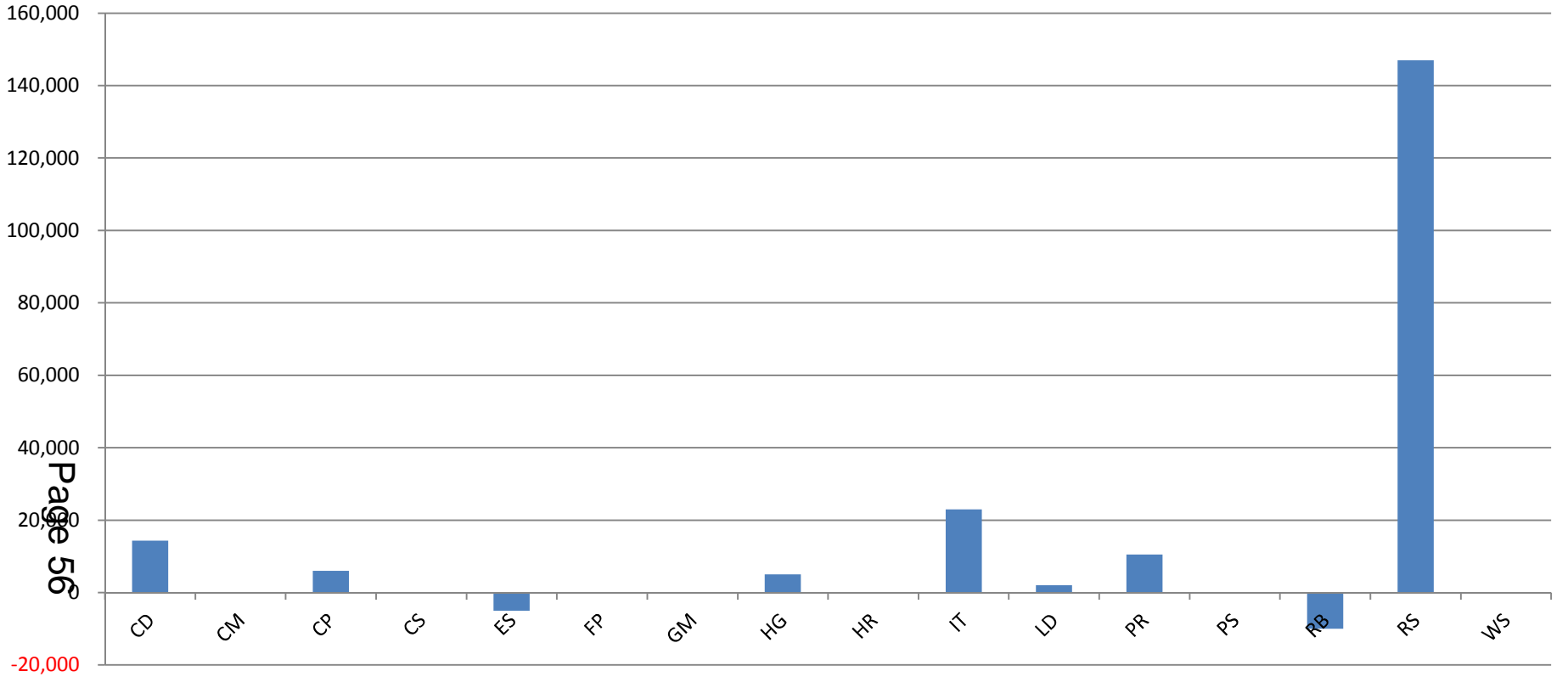
**GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL  
TO 30 JUNE 2017**

Committee	Net Transfers to / from Earmarked Reserves	(Net Trf to EMR)
<b>CM</b>	Corporate Management	
<b>LD</b>	Legal & Democratic Services: Member/Election Services	
	LD201 Election costs - District	20,000
	LD300 Democratic Rep & Management	5,000
	LD600 Legal Services	(16,180)
<b>CP</b>	Car Parks	
<b>ES</b>	Environmental Services combined	
	ES100 Cemeteries	
	ES450 Parks and Open Spaces	
	ES450 Parks and Open Spaces	
	ES580 Pool Car Running costs	
	ES660 Control of Pollution	
	ES730 Environmental Enforcement	
	ES361 Public Health	
<b>GM</b>	Grounds Maintenance	
	GM960 Grounds Maintenance	
	GM960 Grounds Maintenance	
<b>OS</b>	Open Spaces	
	EQ643 W70 Developers Contribution	
	EQ640 W52 Popham Close Comm Fund	
	EQ641 W67 Moorhayes Com Dev Fund	
	EQ642 W69 Fayrecroft Willand Ex West	
	EQ638 Dev Cont Linear park	
	EQ644 Dev Cont Winswood Crediton	
<b>PS</b>	Property Services	
	PS350 Public Conveniences	
	PS980 Property Services Staff Unit	
<b>WS</b>	Waste Services	
	WS650 Street Cleaning - Vehicle Sinking Fund	56,470
	WS650 Street Cleaning - Litter Buster Team	(44,600)
	WS700 Refuse Collection - Litter Buster Team	(9,900)
	WS700 Refuse Collection - Vehicle Sinking Fund	217,510
	WS710 Trade Waste - Vehicle Sinking Fund	21,720
	WS725 Kerbside Recycling - Vehicle Sinking Fund	158,810
	WS725 Kerbside Recycling - Equipment Sinking Fund	2,000
	WS770 Unit 3 Carlu Close - Maintenance Sinking Fund	2,700

**GENERAL FUND FINANCIAL MONITORING INFORMATION FOR THE PERIOD 01 APRIL  
TO 30 JUNE 2017**

Committee	Net Transfers to / from Earmarked Reserves	(Net Trf to EMR)
<b>CD</b>	Community Development	
	CD200 Community Development - GWC grant	(45,000)
	CD200 Grant spend from Seed Fund - EMR released	(2,300)
<b>RS</b>	Recreation And Sport	
<b>FP</b>	Finance And Performance	
<b>RB</b>	Revenues And Benefits	
	RB600 Revenues Misc Income Team Salaries	(20,000)
<b>HG</b>	General Fund Housing	
<b>PR</b>	Planning and Regeneration	
	PR200 Development Control	(294,000)
	PR400 Business Development - Grants & Funding Officer	(21,730)
	PR400 Business Development - Town Centre Manager	(40,700)
	PR400 Business Development	(100,000)
	PR800 Planning Policy	(30,000)
<b>CS</b>	Customer Services	
	CS500 Messenger Services	1,440
	CS900 Central Photocopying	5,000
	CS902 Central Postage	2,500
	CS910 Customer Services Admin	250
	CS932 Customer First	5,000
	CS938 Digital Strategy Staffing	(23,180)
<b>HR</b>	Human Resources	
<b>IT</b>	IT Services	
	IT800 Phoenix House Printer Sinking Fund	9,700
<b>IE</b>	New Homes Bonus monies earmarked for capital and economic regeneration projects	1,721,980
	<b>Net Transfer to / (from) Earmarked Reserves</b>	<b>1,582,490</b>
	Budgeted Net Transfer to Reserves	1,645,010
	<b>Forecast Variance</b>	<b>(62,520)</b>

## 2017/18 General Fund Projected Outturn Variance £



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-20,000

**Key**

+ = Overspend / Income under target

- = Savings / Income above budget

- CD** Community Development
- CM** Corporate Management
- CP** Car Parks
- CS** Customer Services
- ES** Environmental Services
- FP** Finance and Performance
- GM** Grounds Maintenance
- HG** General Fund Housing
- HR** Human Resources

- IT** I.T. Services
- LD** Legal and Democratic
- PR** Planning and Regeneration
- PS** Property Services
- RB** Revenues and Benefits
- RS** Recreation and Sports
- WS** Waste Services





	2017/18	2017/18	2017/18	2017/18
	Annual Budget	Profiled Budget	Actual	Variance
	£	£	£	£
<b>Total Employee Costs</b>				
<b>General Fund</b>				
Community Development	62,120	15,530	11,839	(3,691)
Corporate Management	1,299,200	324,800	321,151	(3,649)
Customer Services	711,710	177,928	174,148	(3,780)
Environmental Services	981,140	245,285	242,593	(2,692)
Finance And Performance	535,450	133,863	133,142	(721)
General Fund Housing	206,040	51,510	49,916	(1,594)
Grounds Maintenance	442,560	110,640	97,703	(12,937)
Human Resources	341,290	85,323	82,317	(3,006)
I.T. Services	488,880	122,220	127,769	5,549
Legal & Democratic Services	462,960	115,740	131,347	15,607
Planning And Regeneration	1,755,840	438,960	376,530	(62,430)
Property Services	423,430	105,858	94,638	(11,220)
Recreation And Sport	1,828,350	457,088	450,704	(6,384)
Revenues And Benefits	701,690	175,423	162,193	(13,230)
Waste Services	1,986,040	496,510	459,932	(36,578)
	<b>12,226,700</b>	<b>3,056,678</b>	<b>2,915,922</b>	<b>(140,756)</b>
<b>Housing Revenue Account</b>				
BHO09 Repairs And Maintenance	603,330	150,833	148,709	(2,124)
BHO10 Supervision & Management	1,369,080	342,270	350,893	8,623
BHO11 Special Services	37,180	9,295	6,298	(2,997)
	<b>2,009,590</b>	<b>502,398</b>	<b>505,900</b>	<b>3,502</b>
<b>Total</b>	<b>14,236,290</b>	<b>3,559,076</b>	<b>3,421,822</b>	<b>(137,254)</b>

	2017/18	2017/18	2017/18	2017/18
	Annual Budget	Profiled Budget	Actual	Variance
	£	£	£	£
<b>Agency Staff</b>				
<b>General Fund</b>				
Car Parks	0	0	0	0
Community Development	0	0	0	0
Corporate Management	0	0	0	0
Customer Services	0	0	0	0
Environmental Services	0	0	1,023	1,023
Finance And Performance	0	0	0	0
General Fund Housing	0	0	0	0
Grounds Maintenance	5,000	1,250	6,023	4,773
Human Resources	0	0	0	0
I.T. Services	0	0	0	0
Legal & Democratic Services	0	0	0	0
Planning And Regeneration	0	0	0	0
Property Services	0	0	3,391	3,391
Recreation And Sport	0	0	0	0
Revenues And Benefits	0	0	13,121	13,121
Waste Services	179,250	44,813	40,360	(4,453)
	<b>184,250</b>	<b>46,063</b>	<b>63,917</b>	<b>17,854</b>
<b>Housing Revenue Account</b>				
BHO09 Repairs And Maintenance	0	0	(1,128)	(1,128)
BHO10 Supervision & Management	0	0	0	0
BHO11 Special Services	0	0	0	0
	<b>0</b>	<b>0</b>	<b>(1,128)</b>	<b>(1,128)</b>
<b>Total</b>	<b>184,250</b>	<b>46,063</b>	<b>62,790</b>	<b>16,727</b>

**HOUSING REVENUE ACCOUNT FINANCIAL MONITORING INFORMATION FOR  
THE PERIOD 01 APRIL TO 30 JUNE 2017**

		2017/18 Annual Budget	Forecast	Variance
Housing Revenue Account (HRA)	Notes	£	£	%
<b>Income</b>				
SHO01 Dwelling Rents Income	A	(12,368,590)	40,000	-0.3%
SHO04 Non Dwelling Rents Income	B	(571,420)	(14,000)	2.5%
SHO06 Tenant Charges For Services	C	(350)	0	0.0%
SHO07 Leaseholders' Service Charges	D	(21,640)	0	0.0%
SHO08 Contributions Towards Expenditure	E	(36,470)	0	0.0%
SHO09 Alarm Income - Non Tenants	F	(209,520)	(5,000)	2.4%
SHO10 H.R.A. Investment Income	G	(40,000)	0	0.0%
SHO11 Miscellaneous Income	H	(19,000)	0	0.0%
<b>Services</b>				
SHO13A Repairs & Maintenance	I	3,098,380	(162,000)	0.0%
SHO17A Housing & Tenancy Services	J	1,315,290	(12,000)	-0.9%
SHO22 Alarms & L.D. Wardens expenditure	K	121,700	(10,000)	-8.2%
<b>Accounting entries 'below the line'</b>				
SHO29 Bad Debt Provision Movement	L	25,000	0	0.0%
SHO30 Share Of Corporate And Democratic	M	165,320	0	0.0%
SHO32 H.R.A. Interest Payable	N	1,214,500	0	0.0%
SHO34 H.R.A. Transfers between earmarked reserves	O	2,952,820	0	0.0%
SHO36 H.R.A. R.C.C.O.	P	32,000	0	0.0%
SHO37 Capital Receipts Reserve Adjustment	Q	(26,000)	0	0.0%
SHO38 Major Repairs Allowance	R	2,275,000	(12,000)	-0.5%
SHO45 Renewable Energy Transactions	S	(130,000)	0	0.0%
		<b>(2,222,980)</b>	<b>(175,000)</b>	<b>-7.9%</b>
Net recharge to HRA		1,245,730		
Capital Charges		977,250		
<b>Net Housing Revenue Account Budget</b>		<b>0</b>		

Housing Revenue Account	£k
Total HRA reserve as at 01/04/17	(2,000)
Forecast movement in the year	0
<b>Forecast HRA reserve as at 31/03/18</b>	<b>(2,000)</b>

Housing Maintenance Fund	£k
Opening balance	10,970
Reserve utilised for capital works (see appendix G)	(1,032)
Budgeted transfer to reserves	2,182
Forecast variance for the year (see above)	175
<b>Forecast closing balance</b>	<b>12,295</b>

Renewable Energy Fund	£k
Opening balance	455
Expenditure forecast for this year (see appendix G)	(98)
Net income forecast for this year	130
<b>Forecast closing balance</b>	<b>487</b>

**HOUSING REVENUE ACCOUNT FINANCIAL MONITORING INFORMATION FOR THE PERIOD  
01 APRIL TO 30 JUNE 2017**

Note	Description of Major Movements	Corrective Action	Forecast Variance £
<b>A</b>	Dwelling rent is 0.3% behind target	N/A	40,000
<b>B</b>	Garage voids are lower than budgeted	N/A	(14,000)
<b>F</b>	Minor variance	N/A	(5,000)
<b>I</b>	Significantly more time than expected will be spent on adaptations work, leading to a transfer of costs	N/A	(120,000)
	Underspends due to staffing vacancies	N/A	(42,000)
<b>J</b>	Minor savings forecast	N/A	(12,000)
<b>K</b>	Minor savings forecast	N/A	(10,000)
<b>R</b>	MRA is forecast to spend £2,263k	N/A	(12,000)
		<b>TOTAL</b>	<b>(175,000)</b>

MID DEVON DISTRICT COUNCIL  
MONITORING OF 2017/18 CAPITAL PROGRAMME

Appendix G

Code	Scheme	Approved Capital Programme 2017/18	Total Slippage B/fwd & Adj to Approved Capital Programme 17/18	Budgeted Capital Programme 2017/18	Deliverable Capital Programme 2017/18	Actual Expenditure 2017/18	Committed Expenditure 2017/18	Total	Variance to Adj Capital Programme	Forecast (Underspend)/ Overspend	Forecast Slippage to 18/19	Notes
		£	£	£		£	£	£	£	£	£	
<b>General Fund Projects</b>												
<b>Lords Meadow Leisure Centre</b>												
CA624	Main car park resurfacing		50,000	50,000	50,000	0	0	0	(50,000)			
<b>Exe Valley Leisure Centre</b>												
CA630	Exe Valley Leisure Centre - Replenish sand filters	25,000	0	25,000	25,000	0	0	0	(25,000)			
CA627	EVLC - Pressure set replacement Hot/Cold		50,000	50,000	50,000			0	(50,000)			
CA626	EVLC - Fitness extension		657,000	657,000	657,000	70,996	696,247	767,243	110,243			This variance includes contingency included in the contract & wet side improvement works amounting to £43k in 16/17
<b>Culm Valley Leisure Centre</b>												
CA631	CVSC replace end of life AC for fitness Gym	30,000	0	30,000	30,000	0	0	0	(30,000)			
<b>Pannier Market</b>												
CA509	Pannier Market - Improvement Project back log maintenance	60,000	0	60,000	60,000	43,842	0	43,842	(16,158)			
CA507	Tiverton Pannier Market Pippens		70,000	70,000	0	0	0	0	0			This Project will no longer be undertaken
CA508	Pannier Market Clock Tower		12,000	12,000	12,000	18,592	6,170	24,762	12,762			
<b>MSCP Improvements</b>												
CA709	MSCP improvements (refer to Matrix condition report)		139,000	139,000	70,000	0	7,098	7,098	(62,902)			Spend on this project will be undertaken with consideration to proposed Premier Inn project
<b>MDDC Shops/Industrial Units</b>												
CA510	Energy Assessment works - new legislation - Indust Units/Shops/Mkt Walk	50,000	0	50,000	25,000	0	0	0	(25,000)			This Project is likely to straddle 17/18 & 18/19 Financial years
<b>Play Areas</b>												
CA632	Play area refurbishment District wide - Amory Park Tiverton	50,000	0	50,000	0	0	0	0	0			This project is likely to be delivered in 18/19
CA628	Play area refurbishment - West Exe Recreation Ground Tiverton		50,000	50,000	0	0	2,300	2,300	2,300			This project is likely to be delivered in 18/19
<b>Other Projects</b>												
CA460	Crediton Office - Structural improvement work	30,000	0	30,000	20,000	0	0	0	(20,000)			Updated forecast of these costs are now £20k
CA461	A361 junction to facilitate Eastern Urban Extension (funded by s106)	1,750,000	0	1,750,000	1,000,000	0	0	0	(1,000,000)			MDDC contribution to DCC to help fund this junction now agreed at £1m
CA455	St Lawrence Green Project		30,000	30,000	30,000	0	0	0	(30,000)			
CA570	Coggans Well building acquisition					268,176	0	268,176	268,176			This acquisition will be funded by Useable Capital Receipts
CA468	Replacement Car park Machines					60,922	7,092	68,014	68,014			This project will be funding by a combinations of EMR's (£20k) & the balance from Useable Capital Receipts
<b>General Fund Development Schemes</b>												
CA462	Rear of Town Hall development site (6 Houses, 24 Apartments)	5,114,000	0	5,114,000	0	2,464	1,000	3,464	3,464			This project will now be delivered by the SPV & any associated costs novated to the new company
<b>ICT Projects</b>												
CA433	Unified Comms/telephony	107,000	0	107,000	107,000	0	0	0	(107,000)			
CA456	Digital Transformation replacement of CRM	50,000	50,000	100,000	100,000	0	0	0	(100,000)			
CA463	Secure Wifi replacement	50,000	0	50,000	50,000	0	0	0	(50,000)			
CA464	Parking System Replacement (enforcement)	40,000	0	40,000	40,000	370	0	370	(39,630)			
CA465	Replacement Queue System	30,000	0	30,000	30,000	0	0	0	(30,000)			
CA466	Core System Refreshes - Revs/Bens	20,000	0	20,000	20,000	0	0	0	(20,000)			
CA467	Replacement Estates/Property Systems	50,000	0	50,000	50,000	0	0	0	(50,000)			
CA421	Replacement of PC estate 330s		31,000	31,000	31,000	12,720	0	12,720	(18,280)			
CA423	Continued replacement of WAN/LAN		60,000	60,000	60,000	0	0	0	(60,000)			
CA425	Server farm expansion/upgrades		96,000	96,000	96,000	12,133	0	12,133	(83,867)			
CA437	Digital Transformation		61,000	61,000	61,000	0	0	0	(61,000)			
CA439	Mobile Working NDL MX		7,000	7,000	7,000	0	7,000	7,000	0			
CA444	SQL/Oracles refreshes		21,000	21,000	21,000	2,500	7,975	10,475	(10,525)			
<b>Replacement Vehicles</b>												
CA714	Medium Sweeper (Street Cleansing)	70,000	0	70,000	70,000	0	0	0	(70,000)			
CA715	Van Tipper (Grounds Maintenance)	26,000	0	26,000	26,000	0	0	0	(26,000)			
CA716	Ransomes Mower (Grounds Maintenance)	35,000	0	35,000	35,000	0	0	0	(35,000)			
CA712	Iveco Tipper (or equivalent)		24,000	24,000	24,000	0	0	0	(24,000)			
CA814	Dennis Eagle Terberg RCV 22-26t (or equivalent)		160,000	160,000	160,000	0	167,114	167,114	7,114			Trade Waste vehicle
CA821	5 Refuse Vehicles with Food waste capability		900,000	900,000	900,000	0	832,782	832,782	(67,218)			Garden Waste (3 large & 3 small refuse vehicles)
CA822	7.5T Tipper		100,000	100,000	100,000	0	0	0	(100,000)			
CA825	3.5T Tipper		25,000	25,000	25,000	0	0	0	(25,000)			
CA827	3.5T Tipper		25,000	25,000	25,000	0	0	0	(25,000)			
		7,587,000	2,618,000	10,205,000	4,067,000	492,715	1,734,778	2,227,493	(1,839,507)	0	0	

Code	Scheme	Approved Capital Programme 2017/18	Total Slippage B/fwd & Adj to Approved Capital Programme 17/18	Budgeted Capital Programme 2017/18	Deliverable Capital Programme 2017/18	Actual Expenditure 2017/18	Committed Expenditure 2017/18	Total	Variance to Adj Capital Programme	Forecast (Underspend)/ Overspend	Forecast Slippage to 18/19	Notes
CG217 CG201	<u>Private Sector Housing Grants</u> Empty homes and enforcement Disabled Facilities Grants-P/Sector	104,000 490,000	0 174,000	104,000 664,000	104,000 664,000	0 153,881	0 179,023	0 332,904	(104,000) (331,096)			
Please note where possible commitments are raised on the Finance Ledger. Currently the total commitment for Private Sector Housing Grants held outside the ledger is £179k. This underspend includes underspent budget on Private Tenant DFG's amounting to 331k; these are effectively ring fenced, therefore leaving £104k uncommitted. (£435k - £331k) Commitments include all approved grants. The timing of when these are drawn down is dependent on the client (up to 1 year), therefore at year end although sums may be committed, some may be carried forward to 2018/19 as slippage.												
		594,000	174,000	768,000	768,000	153,881	179,023	332,904	(435,096)	0	0	
CA200	<u>Affordable Housing Projects</u> Grants to Housing Associations to provide units (funded by commuted sums)	115,000	0	115,000	115,000	3,974	0	3,974	(111,026)			
		115,000	0	115,000	115,000	3,974	0	3,974	(111,026)	0	0	
<b>Total General Fund Projects</b>		<b>8,296,000</b>	<b>2,792,000</b>	<b>11,088,000</b>	<b>4,950,000</b>	<b>650,570</b>	<b>1,913,801</b>	<b>2,564,371</b>	<b>(2,385,629)</b>	<b>0</b>	<b>0</b>	
CA100 CA111 CG200 CA135 CA112	<u>HRA Projects</u> Major repairs to Housing Stock Renewable Energy Fund Spend Disabled Facilities Grants - Council Houses Land acquisition for Affordable Housing Birchen Lane	2,278,000 100,000 299,000 2,100,000 0	87,000 0 0 0 238,000	2,365,000 100,000 299,000 2,100,000 238,000	2,365,000 100,000 299,000 500,000 238,000	252,670 24,994 58,430 0 (10,592)	682,131 0 0 0 265,769	934,801 24,994 58,430 0 255,177	(1,430,199) (75,006) (240,570) (500,000) 17,177		15,000	£15k related to Garage Refurbishment Programme will be completed in 17/18
CA119 CA124 CA120 CA125 CA126 CA127	Palmerston Park Tiverton - affordable dwellings (26 units) Queensway (Beech Road) Tiverton (3 units) Burlescombe (6 units) Waddeton Park - (70 units) Sewerage Treatment Works - Washfield Stoodleigh - Pending feasibility (4 units)	0 0 0 0 0 0	2,694,000 298,000 776,000 1,991,000 25,000 520,000	2,694,000 298,000 776,000 1,991,000 25,000 520,000	2,062,000 150,000 100,000 0 25,000 50,000	205,330 7,719 (405) 71 0 0	2,761,765 0 3,855 0 0 0	2,967,094 7,719 3,450 71 0 0	905,094 (142,281) (96,550) 71 (25,000) (50,000)			Forecast project completion June/July 2018. Additional £261k to be funded by S106 Affordable Housing Contris per Cabinet report 02/03/17 This Project is likely to straddle 17/18 & 18/19 Financial years A substantial amount of this project will slip into 18/19 This project is likely to be delivered in 18/19 A substantial amount of this project will slip into 18/19
CA132 CA133	<u>HRA ICT Projects</u> Repairs - mobile replacement Tenancy Mobile	30,000 40,000	0 0	30,000 40,000	30,000 40,000	11,340 0	10,013 0	21,354 0	(8,646) (40,000)			
CA134 CA122	<u>HRA Replacement Vehicles</u> Van Tipper 4.5T (Responsive Repairs) Iveco Tipper 3.5t (or equivalent)	32,000 0	0 24,000	32,000 24,000	32,000 24,000	0 0	0 21,455	0 21,455	(32,000) (2,545)			
<b>Total HRA Projects</b>		<b>4,879,000</b>	<b>6,653,000</b>	<b>11,532,000</b>	<b>6,015,000</b>	<b>549,556</b>	<b>3,744,989</b>	<b>4,294,545</b>	<b>(1,720,455)</b>	<b>0</b>	<b>15,000</b>	
<b>CAPITAL PROGRAMME GRAND TOTAL</b>		<b>13,175,000</b>	<b>9,445,000</b>	<b>22,620,000</b>	<b>10,965,000</b>	<b>1,200,126</b>	<b>5,658,790</b>	<b>6,858,916</b>	<b>(4,106,084)</b>	<b>0</b>	<b>15,000</b>	